

# Wilberforce Sixth Form College

## SEARCH COMMITTEE

Minutes of the meeting held on 23 September 2015

**Present** Jo Brownlee, David Cooper, Alan Foster, Steve Hawkins, Diana Palmer

**In attendance** Susan Bailey (Clerk to the Corporation), Pat Mould (observer)

### 1 Apologies for Absence

There were no apologies for absence received

### 2 Declarations of Interest

There were no declarations of interest.

### 3 Minutes of the meeting held on 25 March 2015

The minutes of the meeting held on 25 March 2015 were accepted as a correct record and signed by the Chair.

### 4 Corporation / Committee membership data including latest skills audit data

The most recent Corporation / Committee membership data including the latest Governor skills audit data was considered. The Clerk confirmed that the Corporation's skills audit was undertaken bi-annually with the next audit due in September 2016. It was agreed that the Search Committee should review the questionnaire before issue to Governors and that the Clerk schedule this accordingly within the Committee's annual cycle business. It was agreed that the skills and experience of the Corporation remained evenly balanced.

**Resolved** the latest Corporation / Committee membership data was received and noted

### 5 Governor Appointment – September 2015

**Resolved:** It was agreed that minute 5 should be classified as confidential indefinitely in accordance with clause 17 of the Instrument of Government (**SEE SECTION B**).

### 6 Prospective Governor Appointment – September 2015

**Resolved:** It was agreed that minute 6 should be classified as confidential indefinitely in accordance with clause 17 of the Instrument of Government (**SEE SECTION B**).

**7 Any other business**

**Resolved** no other business was raised at the meeting

**8 Date of next meeting**

**Resolved** 21 October 2015, 4.30pm (provisional)