

## Quality & Standards Committee

### Minutes of the meeting held on Tuesday 13<sup>th</sup> March 2018

Present: David Cooper, Chris Gurevitch, Diana Hoskins, Pat Mould.

In attendance: Karen Ashman (Assistant Principal), Colin Peaks (Deputy Principal), Ben Wallis (Assistant Principal), Catherine Sykes (Clerk).

Diana Hoskins gave an introduction to the meeting and noted that most of the detail that had been set for the February meeting had been addressed in inspection. It was agreed to take these items then consider the newly received Report

#### **32. Apologies for absence** (Agenda Item 1)

**Resolved:** Apologies for Absence were received from Donna Fitzgerald & Jon Richardson.

#### **33. Declarations of interest** (Agenda Item 2)

**Resolved:** There were no declarations of interest.

#### **34. Minutes of the previous meeting: 15 November 2017** (Agenda Item 3)

**Resolved:** The minutes of the meeting held on 15 November 2017 were accepted as a correct record and signed by the Chair.

#### **35. Matters arising from minutes/action schedule**

**Resolved:** The updates from the previous minutes/action schedule were received.

#### **36. Self-Assessment Report 2016/17: to receive an update** (Agenda Point 4)

David Cooper outlined that the purpose of the Self-Assessment Report is for the college's own development work. as The Report has been extensively reviewed by the Senior Management Team, wider leadership team and governors. Ofsted very complimentary on the work gone in to the report; they commented to governors that it read well and was honest and accurate.. It is also important to note that the messages in the Self-Assessment Report were seen around the college.

**Resolved:** Self-Assessment Report 2016/17 update was received.

#### **37. Lesson Observation outcomes: for information & Scrutiny** (Agenda Point 5)

It was agreed that minute 37 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year.

### **38. In Year Progress: for information and scrutiny.** (Agenda Point 6)

It was agreed that minute 38 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year.

### **39. DfE performance Tables.** (Agenda Point 7)

David Cooper noted that the tables came in January 18. He talked through the figures and these were also available to the inspectors at the Ofsted inspection. He highlighted that the disadvantaged figures were actually level with or above the national average, and our greatest proportion of students come from disadvantaged areas, which means these students from disadvantaged areas are performing better than the national areas. Pat asked if the data was available for disadvantaged to compare to the rest of Hull and England.

Karen added that this was a new KPI and the national data has not yet been published, expected April.

David Cooper and Karen Ashman gave a presentation on this data showing how well the college is ranked compared to all other colleges. Top 25% for GCSE, but in the top 10% of the country on our applied and tech results. A-Level is below median.

**Resolved:** the update on DfE performance Tables was received.

### **40. Student Destinations Final Summary** (agenda Point 8)

It was agreed that minute 40 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year.

### **41. Performance Management Update: for Information** (Agenda Item 9)

It was agreed that minute 41 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year.

### **42. Student Voice Update** (Agenda Point 10)

It was agreed that minute 42 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year.

### **43. E-learning: for information.** (Agenda Point 11)

Karen Ashman noted the following:

- 75% of students accessed their courses on Moodle at least once per week, 25% of this is done on a non-college device.
- 150 - 200 – access from Moodle on an evening between 5pm- 10pm.
- Around 2300 files are downloaded each week from Moodle by students.
- Over 500 assignments are submitted each week by students.
- On Christmas Day 15 students accessed Moodle & on New Years Day 30 accessed Moodle.

E-book utilisation has surpassed library books use for the first time ever, with A-level biology being the most popular. E-learning books for new courses aren't out yet- however they are expected to work well when released.

**Resolved:** the update on E-learning was received.

#### **44. Governor Scrutiny.** (Agenda Point 12)

Governors noted that the report had not yet been finalised, therefore should be discussed in further detail at the next meeting of the Quality & Standards Committee.

**Resolved:** the report on the Governor Scrutiny Visit will be deferred to the next meeting of the Quality & Standards Committee.

#### **45. Federation Update** (Agenda Point 13)

David Cooper commented that the Federation is now a registered company, named Venn4. The four principals of the colleges are company directors. He confirmed that Scarborough SFC have formally requested to join the federation and that this request would be received at our next Corporation meeting. Governors asked if more and more colleges would be wanting to join; David confirmed that the Venn4 will not include any further sixth form colleges in the area in the future. The joining of Scarborough SFC was the honouring of an offer made during the ABR process.

He further described that quality meetings, exam paper moderations and teaching & learning groups are active. There is also a conference planned and hoping to get middle managers involved in the planning and developing the next generation leaders.

**Resolved:** The federation update was received.

#### **46. Ofsted Report** (Agenda Item 14)

Pat Mould highlighted how positive the report is, she commented continual improvement, very good quality. Excellent careers guidance. Tremendously powerful validation of the work that has gone on in this Committee is excellent and it shows in this report. Pat thanked the committee and the SMT for their work on this matter.

The committee commented on the next steps. Ofsted are very complimentary on what the college is doing, and the next steps are to continue to work on the action plans that are in place. The terms 'very good' & 'excellent' a lot of times are used in the report, and some of the areas are outstanding. Keep the motivation with staff and students and to ensure that staff aren't taking their foot off the gas – if anything an increased push to get good A-Level results.

Diana Hoskins gave her thoughts on the importance on the college not standing still and keeping the motivation of staff, especially with the new T-Levels coming on to the curriculum. We must keep our eye on the ball and not let something else slip.

#### **47. Any Other Business** (Agenda Item 15)

**Resolved:** there were no items of Other Business.

**48. Confidential Items** (Agenda Item 16)

It was agreed that minutes 37, 38, 40, 41 and 42 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, college staff or students (excluding senior post holders).

**49. Date of the Next Meeting** (Agenda Item 17)

**Resolved:** The date of the next meeting of the Quality & Standards Committee will be Wednesday 26<sup>th</sup> May 2018.

Minute no	Title	Action by	Action
44.	Governor Scrutiny	Clerk	To include the report of the Governor Scrutiny Visit into the next meeting the summer term.