

## **Finance & General Purposes Committee**

### **Minutes of the meeting held on 12 September 2018**

Present: Jo Brownlee, Colin Peaks (Principal), Pat Mould, Stewart Edwards.

In attendance: Catherine Sykes (Clerk), Gary Parkinson (College Business Manager).

#### **1. Election of the Chair for this meeting.**

**Resolved:** Pat Mould was elected as Chair for this meeting. The election of the chair was made only for this meeting. Pat raised her concerns for the membership of the F&GP Meeting and that another member should ideally be found to support this committee. In addition it was noted that it was not ideal for the Chair of governors to chair this committee. This will be discussed at the next Search & Governance Meeting in October 2018.

#### **2. Apologies for absence**

**Resolved:** Apologies for absence were received from Alan Foster and Rob Morley.

Pat Mould welcomed Gary Parkinson to the meeting as the new college business manager. Colin Peaks confirmed that Natalie Sketchely was in attendance at Winifred Holtby as a new governor so sent her apologies.

#### **3. Declarations of interest**

There were no declarations of interest.

**Resolved:** There were no declarations of interest.

#### **4. Minutes of the last meeting held on 6 June 2018**

**Resolved:** The minutes of the meeting held on 6 June 2018 were accepted as a correct record and signed by the Chair.

#### **5. Matters arising from the minutes/action schedule**

It was agreed that minute 5 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year (**SEE SECTION B**).

#### **6. Minutes of Financial Management Group meetings dated 23<sup>rd</sup> May 2018, 18<sup>th</sup> June 2018 and 17<sup>th</sup> July 2018.**

It was agreed that minute 6 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year (**SEE SECTION B**).

#### **7. Draft Management accounts for the period ended 31 July 2018.**

It was agreed that minute 7 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

#### **8. Cumulative Budget transfers for the period ended 31 July 2018.**

It was agreed that minute 8 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

#### **9. Any other business**

**Resolved:** There was no other business.

#### **10. Date of next meeting**

**Resolved:** The next meeting will take place on Wednesday 21<sup>st</sup> November.

#### **11. Confidential items/reports**

It was agreed that minutes 5, 6, 7 and 8 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, college staff or students (excluding senior post holders).

