

Quality & Standards Committee

Minutes of the meeting held on Wednesday 16th May 2018

Present: David Cooper, Chris Gurevitch, Diana Hoskins, Pat Mould, Donna Fitzgerald, Jon Richardson.

In attendance: Karen Ashman (Assistant Principal), Colin Peaks (Deputy Principal), Ben Wallis (Assistant Principal), Catherine Sykes (Clerk).

50. Apologies for absence (Agenda Item 1)

Resolved: There were no apologies for absence.

51. Declarations of interest (Agenda Item 2)

Resolved: There were no declarations of interest.

52. Minutes of the previous meeting: 13th March 2018 (Agenda Item 3)

Resolved: The minutes of the meeting held on 13th March 2018 were accepted as a correct record and signed by the Chair.

53. Matters arising from minutes/action schedule (Agenda Item 4)

Resolved: The updates from the previous minutes/action schedule were received.

54. Policies: for information (Agenda Item 5)

Resolved: There were no Policies to receive.

55. Lesson Observation: Verbal Update on planning 2018-19 (Agenda item 6)

It was agreed that minute 55 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

56. Marketing and Applications Update (Agenda item 7)

It was agreed that minute 56 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

57. Review of Curriculum Offer (Agenda Item 8)

It was agreed that minute 57 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

58. QAR and Deprivation Report (Agenda Item 9)

It was agreed that minute 58 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

59. Student Support and Tutorial annual Update (Agenda Item 10)

It was agreed that minute 59 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

60. Student Voice (Agenda Item 11).

It was agreed that minute 60 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

61. Proposed Quality & Standards Committee Annual Cycle of Business 2018/19
(Agenda Point 12)

David Cooper made a couple of suggestions which were agreed.

Resolved: The proposed Quality & Standards Committee Annual Cycle of Business 2018/19 was accepted.

62. Annual Committee Self-Assessment for 2017-18 (Agenda Point 13)

Governors completed the annual committee self-assessment for 2017-18 as a committee.

Resolved: The Annual Committee Self-Assessment for 2017-18 was completed.

63. Governor Scrutiny, to receive an Update: A-level Action Plan & Student Files
(Agenda Point 14)

It was agreed that minute 63 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

64. Federation update (Agenda Item 15)

David Cooper gave the federation update. He noted that the federation had moved forward quite quickly in the last few months. There is an emphasis on getting the middle managers within the colleges to work more closely, of which will be a focus at the conference.

Scarborough SFC has now formally joined the federation. Draft Articles and Memorandum of Understanding were received from Eversheds and a due diligence exercise was completed by

Rollits. There were recommendations made, therefore the documents have been re-written and drafts received back from Eversheds for approval by the company directors.

Four of the five colleges will see a new Principal in post from September 2018, or earlier. Plans are in place to appoint the new principals as company directors, and also remove the current directors, who will no longer be in post, from the company from 1st September 2018.

Resolved: The Federation Update was received.

65. Any Other Business (Agenda Item 15)

David Cooper presented a report on the degree outcomes of Wilberforce students going to Russell group universities, he noted that of graduates in 2017.

- Percentage of ex-Wilberforce students receiving 1st class degree was 43%, compared to SFC 30%, independent sector 28%
- Percentage of students receiving 1st class, or upper second class degree was 92.86% compared to 88% SFC, 87% independent.

Resolved: The items of Other Business were received.

48. Confidential Items (Agenda Item 16)

It was agreed that minutes 55,56,57,58,59,60 & 63 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, college staff or students (excluding senior post holders).

49. Date of the Next Meeting (Agenda Item 17)

Resolved: The date of the next meeting of the Quality & Standards Committee will be Wednesday 10th October 2018.

