



### **Job Description for Governors**

1. Determine the strategic direction of the College, to oversee its activities and performance, and to monitor the performance of the Principal.
  2. To comply with the provisions of the following documents as they apply to the Members of the Corporation:
    - (a) The Instrument and Articles of Government
    - (b) The Financial Memorandum
    - (c) The Corporation's Code of Conduct
    - (d) The Corporation's Standing Orders
    - (e) Nolan seven principles of public life
    - (f) College financial regulations and financial procedures
  3. To act in the best interests of the Corporation and the College.
  4. To support the decisions of the Corporation and the committees of the Corporation once they have been reached on the basis of collective responsibility even though you may have spoken against a proposal during the debate at the meeting.
  5. To give due priority to attending meetings of the Corporation and appropriate committees of the Corporation.
  6. To attend College events (such as Open Days/evenings, student award ceremonies, theatre productions) so as to gain an understanding and appreciation of the work of the College, and to meet students and staff.
  7. To participate in training which enhances contribution to the work of the Corporation.
  8. To understand that individual members of the Corporation have no specific powers. This means, for example, that statements may only be made on behalf of the Corporation by those authorised to do so.
  9. To work with other members of the Corporation as a team within the ethos and mission of the College.
- NB. specific requirements, i.e. financial, personnel, legal, experience/expertise may be required. The skills and background of members of the Corporation is monitored closely by the Search Committee to ensure an even balance of governors' skills and experience.



### **Person Specification for Governors**

- Commitment to the College Mission: “to be an outstanding college. We will work with our students and the community to raise aspirations, and enable all students to fulfil their potential”;
- Experience in setting the strategic direction of an organisation;
- A keen interest in education, training and skills;
- Be interested in learners of all ages and their educational development;
- An interest in voluntary service within the community;
- Has, or is able to develop, knowledge and understanding of the role of governance;
- The willingness to take on and progress an ambassadorial role, promoting the College regionally, locally and/or nationally;
- Independence of mind, coupled with the ability to provide constructive criticism and effective feedback;
- Commitment to an organisational culture of continuous improvement;
- The ability to evaluate data and reports and contribute to the setting and monitoring of the College’s performance;
- Able to establish quickly an effective course of action for self and others to achieve goals that can be monitored by realistic performance targets;
- A commitment to equality and diversity, and safeguarding;
- Able to develop a broad-based view of issues and events and perceive their long term impact;
- Available to prepare for and attend 4 meetings of the full board, and participation in 3 Committee meetings each academic year, an away day, training events and some College events as well as to join one committee;
- Be committed to developing her/his own effectiveness as a governor.