



Summer Preparation Work

Welcome to the Faculty of Professional Skills and Performance. We are proud of our reputation for providing high quality education and achieving excellent results. Wilberforce College aims to transform the lives of students from a wide range of backgrounds by providing an education that enables you to become creative and confident contributors to society and as a faculty, we ensure that our students complete their qualifications with the skills and knowledge needed to make a real difference to our community.

In order to be successful on your chosen course, it is essential that you regularly conduct independent research and preparatory work to enhance your understanding of the taught topics. Preparatory work not only reinforces classroom learning but also helps to foster lifelong learning and study habits and provides an opportunity for you to be responsible for your own learning. You are required to complete the preparatory work which is detailed below. The preparatory work is used to assess your level of commitment to this course.

Please be aware that prep work is an important aspect of your induction onto all courses at Wilberforce Sixth Form College. Please have this ready to hand in during enrolment or to your course teacher in the first week of lessons.

Kind regards

Stewart Edwards

Faculty Head for Professional Skills & Performance

Task 1 - Research

This course will allow you to explore different public service jobs, you may already have a specific service in mind or at this stage you may be unsure, either way exploring different job roles will help you to get one step closer to a career in a public service. You will find lots of information online about the different roles within public services, there is everything from a chef to a musician, there really is something for everyone. It is time to start exploring what careers might be suitable for you.

You should use the internet to research 3 different public services for example, Army, Navy, RAF, Police Service, Prison Service. For each of these public services you need to find 3 job roles to research in more detail. A job role is the job you would do in that service so for example in the Army you can be a vehicle mechanic. Use the internet to research 3 jobs for each public service.

For each job you must write a summary of what that job involves and also find out the following entry requirements:

Age

Gender

Qualifications

Fitness tests (what test must you pass and at what level/time)

Task 2 - Create

Create a poster with the information you have gathered. You can use any medium, including pictures, so if you want to be creative go for it.

This will form part of your coursework so it must be your own work, and fully referenced. It must also have your full name.

Task 3 - Question

What public services role are you considering going in to?

What specific skills do you think you need for that job?

Explain which personal qualities are essential for this role and why they are necessary.