

## **Quality & Standards Committee**

### **Minutes of the meeting held on Wednesday 15<sup>th</sup> May 2019**

Present: Colin Peaks, Chris Gurevitch, Diana Hoskins, Pat Mould, Jon Richardson.

In attendance: Karen Ashman (Assistant Principal), Ben Wallis (Assistant Principal), Stewart Edwards, Alan Foster, Amanda Fenton & Catherine Sykes (Clerk).

#### **51. Apologies for absence** (Agenda Item 1)

**Resolved:** Apologies for absence we received from Wendy Cross & Paul Simpson as observers of the committee.

#### **52. Declarations of interest** (Agenda Item 2)

**Resolved:** There were no declarations of interest.

#### **53. Minutes of the previous meeting: 6<sup>th</sup> February 2019** (Agenda Item 3)

**Resolved:** The minutes of the meeting held on 6<sup>th</sup> February 2019 were accepted as a correct record and signed by the Chair.

#### **54. Matters arising from minutes/action schedule** (Agenda Item 4)

**Resolved:** The updates from the previous minutes/action schedule were received.

#### **55. Lesson Observation: Verbal Update on planning 2018-19** (Agenda item 5)

It was agreed that minute 55 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

#### **56. Marketing and Applications Update** (Agenda item 6)

It was agreed that minute 56 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

#### **57. Review of Curriculum Offer and Local Needs Statement** (Agenda Item 7)

It was agreed that minute 57 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

#### **58. QAR and Deprivation Report** (Agenda Item 8)

It was agreed that minute 58 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**59. Student Support and Tutorial annual Update** (Agenda Item 9)

It was agreed that minute 59 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**60. Student Voice** (Agenda Item 10).

It was agreed that minute 60 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**61. Governor Scrutiny: to receive an update.** (Agenda Item 11)

It was agreed that minute 61 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**62. Proposed Quality & Standards Committee Annual Cycle of Business 2019/20**  
(Agenda Point 12)

The clerk presented the proposed Quality & Standards Committee Annual Cycle of Business for 2019/20. No further suggestions were made.

**Resolved:** The proposed Quality & Standards Committee Annual Cycle of Business 2019/20 was accepted.

**62. Annual Committee Self-Assessment for 2018-19** (Agenda Point 13)

Governors completed the annual committee self-assessment for 2018-19 as a committee.

**Resolved:** The Annual Committee Self-Assessment for 2018-19 was completed.

**65. Any Other Business** (Agenda Item 14)

**Resolved:** There were no other items of business.

**66. Date of the Next Meeting** (Agenda Item 15)

**Resolved:** The date of the next meeting of the Quality & Standards Committee will be Wednesday 9<sup>th</sup> October 2019.

**67. Confidential Items** (Agenda Item 16)

It was agreed that minutes 55,56,57,58,59,60 & 61 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, college staff or students (excluding senior post holders).