

## **Corporation Meeting**

### **Minutes of the meeting held on Wednesday 24<sup>th</sup> March 2021**

**Present:** Stephen Brown, Bradley Buck, Amanda Fenton, Alan Foster, Simon Green, Leila Goring, Diana Hoskins, Pat Mould (Chair), Bob Overment, Colin Peaks (Principal), Hadiza Sa'id, Lois Thorley,

**In attendance:** Jonathan Butler (Assistant Principal), Stewart Edwards (Assistant Principal), Gary Parkinson (Business Manager), Laura Skarratt (Clerk), Natalie Sketchley (Vice Principal), Ben Wallis (Vice Principal)

#### **46. Pre-Corporation training session**

[The Principal left the meeting at 16:24]

Ben Wallis provided the Corporation with Safeguarding training and asked the Corporation to complete the Home Office Prevent training before the end of the academic year, details to be circulated to the Corporation by the Clerk.

*Resolved:* Safeguarding training for Governors was received, Prevent training to be circulated to Governors.

#### **47. Apologies for absence** (agenda item 2)

*Resolved:* Apologies were received from Steve Cook, Jo Brownlee and Megan Mawson.

#### **48. Declarations of interest** (agenda item 3)

The Clerk advised the Corporation that Amanda Fenton and Bob Overment have interest in agenda item 12 (minute 57).

*Resolved:* Declarations of interest were received.

#### **49. Student Union report** (agenda item 4)

The Student Union report was received by the Corporation.

Stewart Edwards reported that the Students' Union has been very active since December 2020, with the President and Vice-President contacting Stewart to arrange training opportunities for the students, including suicide prevention training. Stewart advised the Corporation that the Union is very proactive despite the difficulties of the pandemic, and as such further meetings are scheduled for after the Easter break to further discuss training and development opportunities across the College.

The Chair acknowledged the difficulties faced by the students and thanked them for their report and continued hard work.

*Resolved:* The Student Union report was received.

**50. Minutes of the previous meeting (Corporation Strategy Day), held on 27<sup>th</sup> January 2021** (agenda item 5)

The Chair requested approval from the Corporation that the minutes of the Corporation Strategy meeting held on 27<sup>th</sup> January 2021 were an accurate record.

*Resolved:* The minutes of the meeting held on the 27<sup>th</sup> January 2021 were confirmed as a true and accurate records and the Chair was authorised to sign.

**51. Matters arising from the previous minutes/action schedule** (agenda item 6)

It was agreed that minute 51 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**52. Principal's report and Chair's update** (agenda item 7)

It was agreed that minute 52 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**53. Estates and Health and Safety termly report** (agenda item 8)

It was agreed that minute 53 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**54. Safeguarding termly report** (agenda item 9)

It was agreed that minute 54 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**55. Quality and Standards Committee – 3<sup>rd</sup> February 2021** (agenda item 10)

It was agreed that minute 55 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**56. Audit Committee – 24<sup>th</sup> February 2021** (agenda item 11)

It was agreed that minute 56 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**57. Search & Governance Committee – 3<sup>rd</sup> March 2021** (agenda item 12)

It was agreed that minute 57 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**58. Finance and General Purposes Committee – 10<sup>th</sup> March 2021** (agenda item 13)

It was agreed that minute 58 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**59. Remuneration Committee – 27<sup>th</sup> January 2021** (agenda item 14)

It was agreed that minute 59 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**60. Any other business** (agenda item 15)

It was agreed that minute 60 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

**61. Confidential items** (agenda item 16)

*Resolved:* It was agreed that minutes 50 - 60 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, college staff (excluding senior post holders) or students.

[The Principal returned to the meeting at 18:11].

**62. Date of next meeting** (agenda item 17)

The Chair reported that as Covid-19 restrictions are eased, the next meeting of the Corporation may be able to be held on site. However, this will be considered in due course and governors will be able to attend virtually if they do not feel comfortable in attending on site.

*Resolved:* The next meeting of the Corporation will be the 7<sup>th</sup> July 2021.

**Action schedule**

<b>Minute no</b>	<b>Title</b>	<b>Action by</b>	<b>Action</b>
46	Safeguarding Training	Clerk / All	Clerk to share the Prevent training, Corporation members to complete training before the end of the academic year.
56	Audit Committee	Clerk	Amend typo in Minutes.
60	Any other Business	NS	To communicate the complaint to students and remind them of the space and facilities they have on site.

**Minutes of the Corporation meeting**

**Minutes of the meeting held on Wednesday 24<sup>th</sup> March 2021**

*It was agreed that the following minutes should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, college staff or students (excluding senior post holders).*

Approved