

## Corporation Meeting

### Minutes of the meeting held on 6<sup>th</sup> April 2022

Present: Stephen Brown, Bradley Buck, Steve Cook, Amanda Fenton (virtual), Alan Foster (Vice-Chair of Corporation), Leila Goring, Diana Hoskins (virtual), Pat Mould (Chair of Corporation), Bob Overment, Colin Peaks (Principal), Hadiza Sa'ïd (virtual), Denise Thompson, Lois Thorley (virtual) and Daniel VanTilburg.

In attendance: Jonathan Butler (Assistant Principal), Stewart Edwards (Assistant Principal), Gary Parkinson (Business Manager), Laura Skarratt (Clerk), Natalie Sketchley (Deputy Principal), Ben Wallis (Vice Principal)

#### **30. Pre-Corporation Training** (agenda item 1)

The Corporation members attended the Wilberforce Room for a presentation within the new 360° Immersive Space with Mark Daley (IT Manager), followed by training on Careers and Employer Engagement and the Student Individual Learner Plan (ILP) led by Assistant Principal Stewart Edwards and Vice Principal Ben Wallis. It was agreed that the presentation would be shared with Governors.

The Principal presented to the Chair a gift and flowers to recognise her 25 years of service to the College and Corporation, and thanked her for continued dedication. The Chair thanked the Corporation members and attendees, observing that it is both an honour and privilege to continue to serve as Chair.

*Resolved:* Pre-Corporation training was completed.

#### **31. Apologies for absence** (agenda item 2)

Apologies were received from Student Governor, Megan Mawson.

Governor Steve Cook will leave the meeting at 6pm, it was agreed that AI 16 Audit Committee Minutes will be brought forward and completed before he leaves.

Governors Amanda Fenton, Diana Hoskins, Hadiza Sa'ïd and Diana Hoskins joined the meeting virtually by MS Teams.

*Resolved:* Apologies for absence were received.

#### **32. Declarations of interest** (agenda item 3)

The Clerk advised of Interests held in the following agenda items:

- Governor Leila Goring holds an interest in AI 15, Min:47 Membership Update, as this relates to her re-appointment. It was agreed that Leila will be asked to leave the meeting for the relevant discussion.
- AI 17 Confidential Remuneration Minutes are not available to members of SLT (excluding the Principal), Staff Governors and Student Governors. It was agreed to receive these minutes at the end of the meeting so that relevant members and attendees can leave.

*Resolved:* Declarations of interest were received and action will be taken as agreed.

### **33. Student Union report** (agenda item 4)

The Student Governors presented the report from the Students' Union to the Corporation. He noted that despite the difficulties of Covid-19, new members of the Union continue to be very enthusiastic and eager to make positive changes within the College for the benefit of all students. The members heard that the Student Union has been raising money for Autism Awareness Week.

Bradley reported that students have been well supported by the College in preparations for the forthcoming examinations, and he expressed his thanks to the College.

He advised the Corporation that both Student Governors are nearing their end of term of office and he thanked the Corporation for the opportunity and his time as Student Governor.

The Chair gave her thanks to the Student Governors for their enduring efforts, despite the difficulties of Covid-19, and for the informative report. The Vice-Chair also expressed his thanks to the Student Governors. The Principal echoed the comments of the Chair and Vice-Chair thanking the Student Governors on behalf of the College.

*Resolved:* The Student Union report was received.

### **34. Minutes of the previous meeting held on the 8<sup>th</sup> December 2021** (agenda item 5)

*Resolved:* The minutes of the meetings held on 8<sup>th</sup> December 2021 were received and confirmed, the Chair was authorised to sign.

### **35. Matters arising from the previous meeting / action schedule** (agenda item 6)

*Resolved:* The matters arising are complete.

### **36. Audit Committee 10<sup>th</sup> March 2022** (agenda 16)

It was agreed that minute 36 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year.

**37. Principal's Report and Chair's update** (agenda item 7)

It was agreed that minute 37 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year.

**38. Estates Strategy and Capital Investment Plan** (agenda item 8)

It was agreed that minute 38 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year.

**39. Safeguarding Report** (agenda item 9)

The Vice Principal presented the Safeguarding Report, noting;

- Student wellbeing and anxiety relating to examinations continues to be a focus for the College.
- The College has Mental Health Practitioners working one day per week to help support students. They also held a drop in session as part of Mental Health awareness week.
- Staff and students have both completed awareness training on LGBTQIA+ through Flick training. Alongside this training the College also has formed a steering group which includes staff and students. The steering group are preparing a student name change policy, and will be the first within Norvic to investigate creating a policy document on this matter.
- Domestic abuse is an issue that had grown significantly through the pandemic, and the College has seen students being affected by this issue. The College has secured external support from Hull City Council, and a Domestic Abuse Practitioner has starting working one day per week in the College from March 2022 to provide support to students.
- The College continues to raise awareness of sexual harassment and violence and this term the Tutorial programme has featured these topics.
- eSafety also remains a key issue nationally and the College continues to promote eSafety with students.

The Chair thanked the Vice Principal for the Safeguarding update, advising that the level of support provided to students is very comprehensive.

*Resolved:* The Safeguarding Report was received.

**40. Digital Technology Strategy Update** (agenda item 10)

The Assistant Principal Jon Butler presented the Digital Technology Strategy update, he advised that this is received by Quality and Standards Committee. He reported that at the end of March the College reached the end of its term as a DfE Demonstrator College. The College

is already looking proactively locally and nationally and can confirm the launch of edtechhumber.com, a site for teachers, leaders and employers to collaborate on the future of educational technology in the Humber region.

The Assistant Principal described the progress within the Digital Technology strategy, as outlined within the Gant chart (page 2), and reported that with the completion of the new immersive space, this will could now also be included within the strategy, for example, setting targets for use of the space.

The Chair thanked the Deputy Principal for the clear report and positive update. The Vice-Chair also thanked the Deputy Principal for the clear report and excellent work in raising the profile of the College.

*Resolved:* The Digital Technology Strategy Update was received.

*[Governors Steve Cook and Bradley Buck left the meeting at 6pm, the meeting was still quorate].*

#### **41. ESFA Financial Health Statement and Dashboard** (agenda item 11)

It was agreed that minute 41 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year.

#### **42. Corporation Strategy Meeting 2022: to confirm date and agree agenda (updated)** (agenda item 12)

The Chair and Principal outlined the updates to the strategy agenda, noting the new date in May 2022. No questions or comments were received.

*Resolved:* The Strategy Meeting Agenda 2022 (update) was approved.

#### **43. Quality and Standards Committee: 9<sup>th</sup> February 2022** (agenda item 13)

It was agreed that minute 43 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year.

#### **44. Finance and General Purposes Committee: 22<sup>nd</sup> March 2022** (agenda item 14)

It was agreed that minute 44 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year.

#### **45. Search and Governance Committee 16<sup>th</sup> February 2022 and 16<sup>th</sup> March 2022** (agenda item 15)

It was agreed that minute 45 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year.

#### **46. Any other business** (agenda item 18)

The Chair advised members of the Corporation that the Deputy Principal has sadly resigned, and will leave the College at the end of the academic year. She expressed her thanks to the Deputy Principal on behalf of the Corporation, for her hard work and commitment to the College. The vacancy is now being advertised, with shortlisting being held on Thursday 28<sup>th</sup> April and interviews on Friday 6<sup>th</sup> May, any further expressions of interest to take part in the selection panels should contact the Clerk as soon as possible.

*Resolved:* Any other Business was received.

#### **47. Confidential items** (agenda item 28)

*Resolved:* It was agreed that minutes 36, 37, 38, 41, 43, 44, 45 and 49 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, College staff (excluding senior post holders) or students.

#### **48. Date of next meeting** (agenda item 20)

*Resolved:* The next meeting of the Corporation will be the strategy meeting on the 10<sup>th</sup> May 2022.

#### **49. CONFIDENTIAL Remuneration Committee 26<sup>th</sup> January 2022** (agenda item 17)

It was agreed that minute 49 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year.

#### **Action schedule**

<b>Minute no</b>	<b>Title</b>	<b>Action by</b>	<b>Action</b>
30	Pre-Corporation Training	SDE/ BW /Clerk	Share Pre-Corporation training presentation to Corporation members

**Minutes of the Corporation meeting**

**Minutes of the meeting held on 6<sup>th</sup> April 2022**

*It was agreed that the following minutes should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, College staff or students (excluding senior post holders).*

CONFIDENTIAL