

**WILBERFORCE**  
sixth form college

**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2022**

## KEY MANAGEMENT PERSONNEL, BOARD OF GOVERNORS AND PROFESSIONAL ADVISERS

### Key management personnel

Key management personnel are defined as members of the College Leadership Team and were represented by the following in 2021/22:

Colin Peaks – Principal  
Ben Wallis – Vice Principal  
Natalie Sketchley – Vice Principal  
Jonathan Butler – Assistant Principal  
Stewart Edwards – Assistant Principal  
Gary Parkinson – Business Manager

### Board of Governors

A full list of Governors is given on pages 15 to 17 of these financial statements.

### Professional advisers

#### Financial statements auditors and reporting accountants:

Smailes Goldie  
Regents Court  
Princess St  
Hull  
HU2 8BA

#### Bankers

Lloyds Bank Corporate Markets  
14 Church Street  
Sheffield  
S1 1HP

Barclays Bank plc  
4<sup>th</sup> Floor  
Two Humber Quays  
Wellington Street West  
Hull  
HU1 2BN

#### Solicitors

Eversheds LLP  
Eversheds House  
70 Great Bridgewater Street  
Manchester  
M1 5ES

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## REPORT OF THE GOVERNING BODY

### Nature, objectives and strategies

The members present their report and the audited financial statements for the year ended 31 July 2022.

### Legal status

The Corporation of Wilberforce Sixth Form College was established under the Further and Higher Education Act 1992. The Corporation has the status of an exempt charity for the purposes of Part 3 of the Charities Act 2011.

### Mission

The College has determined through governor, staff and student dialogue, that it will work through a set of core values to achieve its objectives. These core values are:

- We conduct ourselves with integrity and respect for all.
- We make students' experience central.
- We value individuals and promote self-esteem.
- We work as a team.
- We encourage innovation, creativity and enjoyment.
- We aim for excellence in everything we do.

The College's mission informed by these core values is:

*"Wilberforce College's mission is to be an outstanding college. We will work with our students and the community to raise aspirations, and enable all students to fulfil their potential."*

### Public benefit

Wilberforce Sixth Form College is an exempt charity under Part 3 of the Charities Act 2011 is regulated by the Secretary of State for Education. The members of the Governing Body, who are trustees of the Charity, are disclosed on pages 16 to 18.

In setting and reviewing the College's strategic objectives, the Governing Body has had due regard for the Charity Commission's guidance on public benefit and particularly upon its supplementary guidance on the advancement of education. The guidance sets out the requirement that all organisations wishing to be recognised as charities must demonstrate explicitly that their aims are for the public benefit.

In delivering its mission, the College provides the following identifiable public benefits through the advancement of education:

- High quality teaching and outstanding student achievement.
- Widening participation and tackling social exclusion.
- Excellent employment record for students.
- Strong student support systems.
- Partnerships with Higher Education.
- Links with employers, industry and commerce.
- Links with Local Enterprise Partnerships (LEPs).
- Partnership working with other Sixth form Colleges to improve opportunities for all students.

The delivery of public benefit is covered throughout the Report of the Governing Body.



## REPORT OF THE GOVERNING BODY (CONTINUED)

### Implementation of the strategic plan

#### Wilberforce College strategic objectives 2021-22

##### *Objectives*

To be the College of first choice for 16-19 year olds within the area that we serve, as an exceptionally high performing Sixth Form College.

##### *Strategies*

1. Outstanding outcomes
2. Outstanding progression
3. Outstanding experience

The key aspects of the implementation of the College's strategy and the College's development plan are:

#### 1. Outstanding outcomes

##### *Context*

In response to Covid19, examination boards pre-released information regarding the content of the A level and GCSE exams in Summer 2022. This was done to aid students to prepare for their examinations after a turbulent two years. The quality of the pre-released information varied for different subjects and varied across examination boards.

All BTEC students sat the new RQF courses and so for the first time all courses included an examination element. The examination elements were introduced to make the L3 BTECs more in line with their A level counterparts and also reduce the number of high grades.

It was announced that the 2022 Summer results would be pegged as a mid-way point between 20/21 and 18/19.

##### *Results*

The College is particularly pleased with the substantial increase in high grades for A level subjects. In 2021/22 high grades increased by 17% to 43%, in comparison to 2018/19, when students last sat exams. In addition, BTEC subjects achieved 58% high grades, which is very strong. This was down slightly in comparison to 2019 results, however with the introduction to QCF qualifications and exams this was expected. Pass rates across all subjects were excellent once again. Retention was impacted on some provision due to the legacy of Covid 19.

The College is very proud of its students achievement. An increased number of students have progressed on to courses at university with additional learners taking up further education, training and employment.

#### 2. Outstanding progression

Unemployment amongst the 2021/22 student cohort remains significantly low compared to local and national figures, and is the lowest figure recorded in the last four years, which is outstanding given the impact of the Covid-19 pandemic.

Our destination data shows that the number of students who are NEET is 2.5%, with NEETs and Not Known combined at 5.8%, which is significantly lower than regional and national figures.

## REPORT OF THE GOVERNING BODY (CONTINUED)

### Implementation of the strategic plan (continued)

The number of students progressing to apprenticeships and employment has increased significantly. We have seen a local upturn in the jobs and apprenticeship markets, which we have always encouraged students to consider as an option. Brexit and Covid-19 could also be linked to this trend and certainly has played a part in the lower number of students choosing HE and deferring for a Gap year.

Our destination statistics highlight positive social mobility trends and students with SEND are a group who nationally have higher NEET figures. Not only are the college NEET figures for this group low, we also have significantly low Not Known figures.

The percentage of students taking up HE places remains significant with university remaining our top progression. The proportion of students securing a place at a Russell group university remains in line with previous years.

### 3. Outstanding experience

During the academic year 2021-22 the College invested in developing several areas across the site which have enhanced the experience of our students.

Following the easing of Covid restrictions students have been able to resume external College trips. During 2021-22 the College ran trips to Malta, London and various local trips. Additionally, this year saw the return of industry guest speakers visiting the College to deliver employer engagement activities to students.

The improvement works on the performance theatre (which commenced in 2020-21) were completed this year. These improvements included enhancements to the audio and lighting system, sound management, placements of seating and decoration of the area.

The College invested its T Level Development funding in the development of the D Block which has been transformed into an immersive learning space comprising of 'Hospital Ward' and 'care home' style areas. In addition, the classrooms in the area were developed for larger groups and external speakers with new furniture purchased.

The College was successful in its Skills Development Funding bid and purchased an 'immersive classroom'. This space will provide students with a fully immersive experience which is not possible inside a traditional classroom. The room comprises of a 360-degree screen which can display images/videos which enable the students to feel totally immersed in the environment.

The Learning Resource Centre was refurnished to create a welcoming and functional space for students independent study.

### Partnership activity

In addition to its core objectives the College has continued to develop its work with partners and makes a significant contribution to 11-16 education in the local area through:

- Membership of the Hull Secondary Heads Group.
- Membership of the Post 16 Heads Group
- Membership of the Humber Principals Group (FE & Sixth Form provision)
- Provision of teaching and enrichment activities with secondary school partners.
- Centre for Excellence in Maths work undertaken with local secondary schools
- Ed Tech Demonstrator programme

The College works with the 14-19 partnerships in Hull and the East Riding, with a range of local sports organisations and with local charities.

Wilberforce is a Principal Partner of the Universities of Hull and Coventry (Scarborough Campus), in addition to being an associate to York, Leeds Trinity, Sheffield and Lincoln University.



## REPORT OF THE GOVERNING BODY (CONTINUED)

### Implementation of the strategic plan (continued)

Wilberforce continued to play an active role in the NORVIC (Principal is Chair) and SFCA partnerships.

During the year, the 'Living with Water' programme continued to flourish, the programme is focused on raising public knowledge of water and its impact on the local area. This has resulted in the development of a community learning hub on the site.

The Advance Colleges Trust (ACT) is a collaboration between three independent, incorporated sixth form colleges: Franklin, John Leggott and Wilberforce. It has grown out of the Venn Group (a federation of five SFCs) and is based on a long history of collaboration and partnership working. The ACT is remarkable for the pace of change and development at each of the three member colleges since its inception. With strong leadership from the Principals, the partnership has already made significant strides towards a unified curriculum and timetable, with joint activity on raising standards in teaching and learning, and in developing progression pathways, being in the vanguard. The Centre for Professional Development is being rolled out across the three colleges (following a successful launch at Franklin), and the focus has now turned to how the partnership can be mapped out, both in the immediate future and medium term.

### Financial objectives

The Corporation has set the following strategic targets:

- To achieve financial health category "good" within three years of any year from which the College falls below this level.
- To retain a general reserve equivalent to 10% or more of income at the end of the financial year.
- To maintain at least 25 cash days in hand at the end of the financial year.
- To maintain a current ratio of at least 1.3 to 1 at the end of the financial year.
- To maintain a budget plan which ensures that any operating deficits are planned and that there is a plan to return to an annual operating surplus within three years.

Actual and planned performance against strategic financial targets 2019-2023 based on the CFFR submitted in July 2022 and figures shown in these accounts.

Objective	2020/21	2021/22	2022/23	2023/24
a)	Outstanding	Outstanding	Good.	Good
b)	32%	31%	28%	27%
c)	110 days	93 days	88 days	84 days
d)	3.9:1	9:1	6.4:1	6.2:1
e)	4.2%	5.74%	4.4%	4.2%

All of the strategic financial targets have been achieved in 2021/22 and are expected to be achieved in 2022/23 and 2023/24. The College had planned for an annual operating surplus from 2022/23.

- The College is expected to achieve a financial health category "outstanding" in 2021/22 and the current financial plan for 2022/23 and 2023/24 indicates a good grade.
- The reserves have increased slightly this year and the cash balances remain strong.
- The College's liquidity position is predicted to remain above the strategic targets for the life of the Financial Plan.
- The Corporation believes that the College has a strong record of fiscal stability and has a good base for continuing investment in the College's facilities.

## REPORT OF THE GOVERNING BODY (CONTINUED)

### Financial objectives (continued)

The College is committed to observing the importance of sector measures and indicators and uses the data available on the GOV.UK website which looks at measures such as success rates. The College also subscribes to the ALPS and Six Dimensions student progress performance measures. The College is required to complete the College Financial Forecasting return and other financial returns for the Education and Skills Funding Agency ("ESFA"). These produce a financial health grading. The current rating of "outstanding" for 2020/21 is considered a positive outcome. The predicted 'outstanding' rating for 2021/22 is based on figures in these accounts.

### Financial position

The College has generated an operating deficit of £146,000 for the year 2021/22 (£11,000 deficit 2020/21). The total comprehensive income for the year 2021/22 is £2,857,000 (£57,000, 2020/21).

The College has accumulated income and expenditure reserves of £ 5,135,000 and a cash balance of £2,579,000 at 31 July 2022.

Tangible fixed asset additions during the year amounted to £2,409,000 and related to the works to the Theatre, D Block, re-roofing of various blocks, a replacement heating programme, Humber SDF investment as well as IT development and hardware purchases.

The College has significant reliance on the education sector funding body for its principal funding source, largely from recurrent grants. In 2021/22 the funding body provided 94% of the College's total income.

The valuation of the LGPs pension scheme has resulted in net surplus of £1,404,000 (2020/21 deficit £2,599,000). However the accounts will show a nil figure as the surplus is not available to the College.

### Treasury policies and objectives

Treasury management is the management of the College's cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.

The College has a separate treasury management policy in place within the Financial Regulations and Procedures. Short term borrowing for temporary revenue purposes is authorised by the Accounting Officer. All other borrowing requires the authorisation of the Corporation.

### Cash flows

At £3,113,000 (2020/21 £874,000), cash generated from operations was strong.

### Liquidity

The size of the College's total borrowing and its approach to interest rates has been calculated to ensure a reasonable cushion between the total cost of servicing debt and operating cash flow. During the year this margin was comfortably exceeded.

### Reserves policy

The College recognises the importance of reserves in the financial stability of any organisation and ensures that there are adequate reserves to support the College's core activities. The College maintains cash reserves to cover pay and non-pay costs for at least the next month. As at the balance sheet date the Income and Expenditure reserve stands at £ 5,135,000 (2021: £ 2,248,000).



## REPORT OF THE GOVERNING BODY (CONTINUED)

### Current and future development and performance

#### Financial health

The College's current financial health grade is classified as "outstanding" and is expected to be "good" For 2022/23. The current projected health grade for 2021/22 is 'outstanding'.

The Colleges main source of funding is the grant for 16-18 year olds received from the ESFA and whilst the base rate increased, the rate is still low which presents significant challenges for the college. The College has been successful in securing alternate funding to supplement the main funding and will continue to seek additional funding over the coming years.

Whilst cash balances remain strong throughout the period of the financial plan the increase in liabilities of the LGPS has a significant impact on the reserves.

#### Developing resources

The College will seek to maintain a competitive position by continuing to invest in staff, buildings, computer resources and teaching and study facilities. The College will seek to employ funds with maximum efficiency to provide the resources to sustain ongoing development as such Governors have committed to a significant capital investment of £750,000 over a three year period funded from College reserves. In addition successful bids have been submitted for wave 4 T Level capital funding and CIF funding. We will continue to seek alternate sources of funding to assist with the site redevelopment.

#### New freedoms

The College has a well developed Board Assurance Framework. This has enabled the Audit Committee to commission activity that extends more widely than previously in order to address the wider profile of risks that the College has identified.

#### Staff and student involvement

All College staff are asked to contribute to the planning for the strategic direction of the College through team meetings, staff meetings, management meetings and development group meetings.

Widespread consultation is undertaken with staff on major issues and the College's management team operates an open door policy and welcomes ideas and suggestions. An annual staff survey benchmarked against other Colleges is updated annually.

Students are consulted on issues through Teams, the tutor group system and 'Student Voice' activities. The student body elects a Student Council which holds regular surgeries and welcomes views. The Student Council is represented on the Governing Body of the College. This consultation has been very effective in determining improvement priorities including e-learning in lessons and resource deployment into social areas, the creation of a College gym and the development of study facilities.

Staff and students are encouraged to email or teams message suggestions, ideas or criticisms to the College's management team. All such emails/ team messages are followed up promptly.

#### Events after the end of the reporting period

There are no significant post balance sheet events.

## REPORT OF THE GOVERNING BODY (CONTINUED)

### Current and future development and performance (continued)

#### Future prospects

The College is confident that it constitutes a 'going concern' beyond the period of the next twelve months. A number of factors inform this view:

1. The College has consistently demonstrated prudent financial management. Year end outcomes have always been consistent with or better than the ESFA financial rating of the budget plan. When necessary the College has made adjustments in line with a decline in enrolments, and consequently funding. The College has cash reserves which can support any adjustments required by structural change at a national and regional level. Consequently the College has never been subject to a financial notice to improve.
2. The 16-18 cohort in Hull is increasing, a pattern which will continue for the next five years. The College is in a strong position to recruit a portion of these.

#### Resources

The College has various resources that it can deploy in pursuit of its strategic objectives. Tangible resources include the main College site, which has been developed significantly over recent years.

#### *Financial*

The College has £6,453,000 of net assets and long term debt of £94,000 at 31 July 2022.

#### *People*

During the year ended 31 July 2022 the College employed 122 people (expressed as full time equivalents), of whom 68 were teaching staff.

#### *Reputation*

The College has a good reputation locally and nationally. Maintaining a quality brand is essential for the College's success in attracting students and external relationships.

#### Principal risks and uncertainties

The College has undertaken further work during the year to develop and embed the system of internal control, including financial, operational and risk management which is designed to protect the College's assets and reputation.

Based on the strategic plan, the Risk Management Group (SLT) undertakes a comprehensive review of the risks to which the College is exposed. They identify systems and procedures, including specific preventable actions which should mitigate any potential impact on the College. The internal controls are then implemented and the subsequent year's appraisal will review their effectiveness and progress against risk mitigation actions. In addition to the annual review, the Risk Management Group undertakes a termly update of the risk register, considering any risks which may arise as a result of a new area of work being undertaken by the College.

The risk register is maintained at the College level which is reviewed at least annually by the Audit Committee and more frequently where necessary. The risk register identifies the key risks, the likelihood of those risks occurring, their potential impact on the College and the actions being taken to reduce and mitigate the risks. Risks are prioritised using a consistent scoring system. This is supported by a risk management training programme to raise awareness of risk throughout the College.

Outlined is a description of the principal risk factors that may affect the College. Not all the factors are within the College's control. Other factors besides those listed below may also adversely affect the College.



## REPORT OF THE GOVERNING BODY (CONTINUED)

### Principal risks and uncertainties (continued)

#### 1. Government funding

The College has considerable reliance on continued government funding through the further education sector funding body. There can be no assurance that government policy or practice will remain the same or that public funding will continue at the same levels or on the same terms.

The College is aware of several issues which may impact on future funding:

- Changes to the funding of post-16 provision and the introduction of T Levels.
- Uncertainty that increases to the base rate will keep pace with inflation.
- The pressure for an increased pay settlement for the post-16 sector, this will not be funded for sixth form Colleges.
- Uncertainty around the future funding of the Energy support scheme beyond the current six months.
- Changes in the classification of sixth form Colleges.

This risk is mitigated in a number of ways:

- By ensuring the College is rigorous in delivering high quality education.
- By reviewing and undertaking a risk assessed approach to alternative sources of funding.
- Considerable focus and investment placed on maintaining and managing key relationships with the various funding bodies.
- Ensuring the College is focused on those priority sectors which will continue to benefit from public funding.
- Regular dialogue with the Education and Skills Funding Agency.
- Collaborative working with the Federation and other sixth form providers to secure more effective delivery in terms of quality and financial efficiency.
- By increasingly developing strategies to generate external income.

#### 2. *Maintain adequate funding of pension liabilities*

The financial statements report the share of the pension scheme on the College's balance sheet in line with the requirements of FRS 102. Whilst the pension scheme currently shows a surplus the fund needs to be managed closely.

This risk is mitigated by an agreed plan with the East Riding Pension Fund.

#### 3. *Failure to maintain the financial viability of the College*

The College's current financial health grade is classified as "outstanding" however this is predicted to be 'good' in future years. Notwithstanding that, the continuing challenge to the College's financial position remains the constraint on further education funding arising from the ongoing cuts in public sector spending whilst maintaining the student.. This risk is mitigated in a number of ways:

- By rigorous budget setting procedures and sensitivity analysis.
- Regular in year budget monitoring.
- Robust financial controls.
- Exploring ongoing procurement efficiencies.
- Income generation.

## REPORT OF THE GOVERNING BODY (CONTINUED)

### Stakeholder relationships

In line with other colleges and with universities, Wilberforce College has many stakeholders. These include:

- Students;
- Parents;
- Sixth Form Commissioner;
- Education sector funding bodies;
- Staff;
- The Humber LEP and Bondholders;
- Local employers (with specific links);
- Local Authorities;
- Government Offices;
- The wider local community;
- Other FE institutions;
- Trade unions;
- Professional bodies;
- Regional and national universities.

The College recognises the importance of these relationships and engages in regular communication with them through the College Internet site, through email access to senior managers and by meetings.

### Equality

The College is committed to ensuring equality of opportunity for all who learn and work here. We respect and value positively differences in race, gender, sexual orientation, disability, religion or belief and age. We strive vigorously to remove conditions which place people at a disadvantage and we will actively combat bigotry. This policy is resourced, implemented and monitored on a planned basis. The College's Equality Policy is published on the College's Intranet site.

The College has invested in resources to promote the objectives of the Equality Act 2010, including:

- Estates development to ensure there are no physical hindrances to participation in the College.
- Employment of specialist staff to provide support for additional needs, emotional needs or physical needs.
- Provision of specialist equipment to support the participation of any individual with additional or special needs.

The College publishes an Annual Equality Report and Equality Objectives to ensure compliance with all relevant equality legislation including the Equality Act 2010. The College undertakes equality impact assessments on all new policies and procedures and publishes the results. Equality impact assessments are also undertaken for existing policies and procedures on a prioritised basis.

The College is a 'Positive about Disabled' employer and has committed to the principles and objectives of the Positive about Disabled standard. The College considers all employment applications from disabled persons, bearing in mind the aptitudes of the individuals concerned, and guarantees an interview to any disabled applicant who meets the essential criteria for the post. Where an existing employee becomes disabled, every effort is made to ensure that employment with the College continues. The College's policy is to provide training, career development and opportunities for promotion which, as far as possible, provide identical opportunities to those of non-disabled employees.

The College seeks to achieve the objectives of the Equality Act through:

- Rigorous elimination of any form of bias or bigotry from any aspects of the College's systems, activities or the actions of any member of the College community.



## REPORT OF THE GOVERNING BODY (CONTINUED)

### Equality (continued)

- Promoting an understanding of the needs and rights of all the diverse groups represented in the College community.
- Ensuring that the needs of potential governors, staff, students or parents of students are met wherever possible so that there are no barriers to participation in the College community.

### Disability statement

The College seeks to achieve the objectives set down in the Equality Act 2010.

- As part of its accommodation strategy the College has made major improvements to access to buildings and facilities for students with additional needs.
- The College retains an Additional Needs Manager, who provides information, advice and arranges support where necessary for students with disabilities.
- There is a list of specialist equipment, such as radio aids, which the College can make available for use by students and a range of assistive technology is available in the learning centre.
- The admissions policy for all students is described in the College Charter. Appeals against a decision not to offer a place are dealt with under the complaints policy.
- The College has made a significant investment in the appointment of specialist teachers and student support staff to support students with learning difficulties and/or disabilities. There are a number of student support assistants who provide a variety of support for learning. There is a continuing programme of staff development to ensure the provision of a high level of appropriate support for students who have learning difficulties and/or disabilities.
- Specialist programmes are described in the College prospectus, and achievements and destinations are recorded and published.
- Counselling and welfare services are described in the College Student Guide, which is available online to students together with the Complaints and Disciplinary Procedure information.

### Trade Union facility time

The Trade Union (Facility Time Publication Requirements) Regulations 2017 require the College to publish information on facility time arrangements for trade union officials at the College.

#### Relevant Union Officials

Union Officials During relevant period	FTE employee number
	2

Percentage of time spent on facilities time.	Number of employees
0%	
1-50%	2
51-99%	
100%	

#### Percentage of Pay Bill Spent on Facilities Time

Total cost of facility time	0
Total pay bill	£6,127,000
Percentage of total bill spent on facility time	0

#### Paid Trade Union Activities

Time spent on paid trade union activities as a percentage of total paid facility time	0
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## REPORT OF THE GOVERNING BODY (CONTINUED)

### Adequacy of going concern assumption

Increased uncertainty over income streams, the development of other providers and future curriculum change all present challenges to the College. These will be managed through ongoing referral and employment of the College's risk register.

The College scrutinises the viability and solvency of its operations rigorously. Budget contingencies are maintained in order to be able to address possible future challenges in managing cost reductions and inflationary pressures.

The College will continue to invest in effective publicity and liaison to secure future income through increased recruitment.

The College returned a small deficit in 2021/22 after the revaluation reserve transfer but expects to make a planned surplus over the next two years. This will be achieved in a number of ways including:

- Considering possible staffing efficiencies to maintain achieving a good financial health grade.
- Reviewing the curriculum and rationalising where appropriate and in line with local and national priorities.
- Reviewing alternative income sources.
- Continuing to develop the College estate, quality of provision and promotion of the College to ensure viable student enrolments.
- Delivering against the strategic plan to move towards an 'Outstanding' Ofsted grade.

It is expected that the College has adequate resources to continue in operational existence for the foreseeable future, the forecast covers the period to at least July 2024 and therefore these financial statements have been prepared on the going concern basis.

The latest two year financial plan prepared by the College covers the period 2022-24. This shows that the College expects to maintain a healthy financial position over the period of the plan, with both pay costs and non-pay costs being tightly controlled. Monthly cash flow forecasts have been prepared up to July 2024 and these show that the College also expects to maintain a healthy cash balance over the period.

After making appropriate enquiries, the Corporation considers that the College has adequate resources to continue in operational existence for the foreseeable future and certainly the period to 2023/24 covered by the financial planning. For this reason, it continues to adopt the going concern basis in preparing the financial statements.

### Disclosure of information to auditors

The members who held office at the date of approval of this report confirm that, so far as they are each aware, there is no relevant audit information of which the College's auditors are unaware; and each member has taken all the steps that he or she ought to have taken to be aware of any relevant audit information and to establish that the College's auditors are aware of that information.

Approved by order of the members of the Corporation on 7<sup>th</sup> December 2022 and signed on its behalf by:



Patricia Mould  
Chair



## STATEMENT OF CORPORATE GOVERNANCE AND INTERNAL CONTROL

The following statement is provided to enable readers of the annual report and financial statements of the College to obtain a better understanding of its governance and legal structure. This statement covers the period from 1<sup>st</sup> August 2020 to 31<sup>st</sup> July 2021 and up to the date of the approval of the annual report and financial statement.

The College endeavours to conduct its business:

- i. in accordance with the seven principles identified by the Committee on Standards in Public Life (selflessness, integrity, objectivity, accountability, openness, honesty and leadership); and
- ii. having due regard to the UK Corporate Governance Code 2018 ("the Code") insofar as it is applicable to the Further Education Sector.
- iii. In full accordance with the guidance to colleges from the Association of Colleges in the Code of Good Governance for English colleges (the Code).

The College is committed to exhibiting best practice in all aspects of corporate governance. In the opinion of the governors, the College complies with all the provision of the Code in so far as they apply to the Further Education Sector, and it has complied throughout the year ended 31 July 2021. The governing Body recognises that, as a body entrusted with both public and private funds, it has a particular duty to observe the highest standards of corporate governance at all times.

The College is an exempt charity within the meaning of Part 3 of the Charities Act 2011. The Governors, who are also the Trustees for the purposes of the Charities Act 2011, confirm that they have had due regard for the Charity Commission's guidance on public benefit and that the required statements appear elsewhere in these financial statements.

### The Corporation

The members who served on the Corporation during the year and up to the date of signature of this report were as follows:

Name	Date of Appointment	Term of Office	Date of Resignation	Current Status of Appointment	Committees Served	Attendance at Corporation*
Mr Stephen Brown	Appointed 7/12/16 (Parent) Re-appointed (Independent) 7/12/18	2 years (Parent) 4 years		Independent	Audit Remuneration	50%
Mrs Joanne Brownlee	Appointed 10/10/11 Re-appointed 10/10/13 Re-appointed 10/10/17	2 years 4 years 4 years	End of Term 10/10/2021	Staff (Support)	Finance & General Purposes	N/A
Mr Steve Cook	Appointed 25/1/08 Re-appointed 25/1/10 Re-appointed 25/1/14 Re-appointed 25/1/18 Re-appointed 25/01/22	2 years 4 years 4 years 4 years 4 years		Independent	Audit Search & Governance Remuneration	100%
Ms Amanda Fenton	Appointed 27/3/19 Re-appointed 24/3/21	2 years 2 years		Independent	Audit	50%

**STATEMENT OF CORPORATE GOVERNANCE AND INTERNAL CONTROL (CONTINUED)**
**Members (continued)**

<i>Name</i>	<i>Date of Appointment</i>	<i>Term of Office</i>	<i>Date of Resignation</i>	<i>Current Status of Appointment</i>	<i>Committees Served</i>	<i>Attendance at Corporation*</i>
Ms Donna <b>Fitzgerald</b>	Appointed 9/12/15 Re-Appointed 9/12/17	2 years 4 Years	Resigned 03/11/2021	Independent	Quality & Standards	N/A
Mr Alan <b>Foster</b>	Appointed 19/3/08 Re-appointed 19/3/10 Re-appointed 19/3/14 Re-appointed 19/3/18 Re-appointed 19/03/22	2 years 4 years 4 years 4 years 4 years		Independent	Vice Chair of the Corporation  Finance & General Purposes  Search & Governance  Remuneration	100%
Ms Leila <b>Goring</b>	Appointed 3/7/20 Re-appointed 03/07/22	2 years 1 year		Independent	Quality & Standards	50%
Mr Simon <b>Green</b>	Appointed 14/10/20	2 years		Independent	Finance & General Purposes	0%
Mr Robert <b>Haworth</b>	Appointed 06/04/22	2 years		Independent	Quality & Standards	50%
Mrs Diana <b>Hoskins</b>	Appointed 22/9/04 Re-appointed 22/9/06 Re-appointed 22/9/10 Re-appointed 22/9/14 Re-appointed 22/9/18 Re-appointed 22/9/20 Re-appointed 03/07/22	2 years 4 years 4 years 4 years 2 years 2 years 1 Year		Independent	Quality & Standards  Remuneration  Search & Governance	100%
Dr Geetha <b>Karunanayake</b>	Appointed 06/04/22	2 years		Independent	Audit	50%



**STATEMENT OF CORPORATE GOVERNANCE AND INTERNAL CONTROL (CONTINUED)**
**Members (continued)**

<i>Name</i>	<i>Date of Appointment</i>	<i>Term of Office</i>	<i>Date of Resignation</i>	<i>Current Status of Appointment</i>	<i>Committees Served</i>	<i>Attendance at Corporation</i>
Ms Patricia <b>Mould</b>	Appointed 28/6/95 Re-appointed 28/6/99 Re-appointed 28/6/03 Re-appointed 28/6/07 Re-appointed 28/6/11 Re-appointed 28/6/15 Re-appointed 6/7/19	4 years 4 years 4 years 4 years 4 years 4 years 4 years		Independent	Chair of the Corporation  Quality & Standards  Finance & General Purposes  Remuneration  Search & Governance	100%
Mr Robert <b>Overment</b>	Appointed 1/6/19 Re-appointed 24/3/21	2 years 4 years		Independent	Finance & General Purposes  Quality & Standards  Remuneration  Search & Governance	100%
Mr Colin <b>Peaks</b>	Appointed 1/9/18	n/a		Principal	Quality & Standards  Finance & General Purposes  Search & Governance	100%
Dr Hadiza <b>Sa'id</b>	Appointed 05/11/20	2 years		Independent	Finance & General Purposes	100%
Cllr Denise <b>Thompson</b>	Appointed 7/12/16 Re-appointed 7/12/18	2 years 4 years		Independent	Audit  Search & Governance  Remuneration	50%
Miss Lois <b>Thorley</b>	Appointed 5/10/20	2 years		Staff (Teaching)	Quality & Standards	100%
Mr Daniel <b>VanTilburg</b>	Appointed 11/10/21	2 years		Staff (Support)	Finance & General Purposes	75%

## STATEMENT OF CORPORATE GOVERNANCE AND INTERNAL CONTROL (CONTINUED)

### Members (continued)

It is the Corporation's responsibility to bring independent judgement to bear on issues of strategy, performance, resources and standards of conduct.

The Corporation is provided with regular and timely information on the overall financial performance of the College together with other information such as performance against funding targets, proposed capital expenditure, quality matters and personnel-related matters such as health and safety, staffing, safeguarding and environmental issues. The Corporation meets each term. During the year ended 31 July 2022 average attendance at Corporation meetings was 71%.

The Corporation conducts its business through a number of committees. Each committee has terms of reference, which have been approved by the Corporation. These committees are Audit, Search & Governance, Finance & General Purposes, Quality & Standards and Remuneration.

Full minutes of all meetings except those deemed to be confidential by the Corporation are available on the College's website ([www.wilberforce.ac.uk](http://www.wilberforce.ac.uk)) or from the Clerk to the Corporation at:

Wilberforce College  
Saltshouse Road  
HULL  
HU8 9HD

The Clerk to the Corporation maintains a register of financial and personal interests of the governors. The register is available for inspection at the above address.

All governors are able to take independent professional advice in furtherance of their duties at the College's expense and have access to the Clerk to the Corporation, who is responsible to the Board for ensuring that all applicable procedures and regulations are complied with. The appointment, evaluation and removal of the Clerk are matters for the Corporation as a whole.

Formal agendas, papers and reports are supplied to governors in a timely manner, prior to Board meetings. Briefings are also provided on a regular and ad hoc basis.

The Corporation has a strong and independent non-executive element and no individual or group dominates its decision making process. The Corporation considers that each of its non-executive members is independent of management and free from any business or other relationship which could materially interfere with the exercise of their independent judgement.

There is a clear division of responsibility in that the roles of the Corporation and Accounting Officer are separate.

The Clerk to the Corporation has completed various relevant training and professional development activities during 2021-22 including;

Completion of the Governance Professionals' Induction and Mentoring Programme 2021 from the Education and Training Foundation. Audit, Equality and Diversity, GDPR and Safeguarding training.

In addition to the above, the Clerk has also benefited from access to the SFCA Governance Webinars 2021/22 and the Governance Development Programme from the Education and Training Foundation. The Clerk was also mentored by an experienced Governance Professional and receives regular briefings/updates from the Principal, the AoC, Norvic Clerk's Group, as well as information from the Clerk's Network.

The Corporation Training and Development plan is recommended by the Search and Governance Committee and agreed annually by the Corporation in December. Training is provided to the Corporation to cover areas identified as requiring development and there is an induction programme for new governors which includes Safeguarding, Finance and Governance. The Corporation also has an established mentoring programme for new governors.

The Corporation members benefited from the following training and professional development opportunities during 2021/22;



## STATEMENT OF CORPORATE GOVERNANCE AND INTERNAL CONTROL (CONTINUED)

### Members (continued)

December 2021: Student Performances followed by networking. April 2022: Demonstration of the new 360-degree Immersive Space, followed by training on Careers and Employer Engagement and the ILR. May 2022: a Sector Update from the Chief Executive of the SFCA, and July 2022: GDPR training. In addition to the Corporation training events, the Corporation

Members also benefited from access to the SFCA Governance Webinar Series and Governance Development Programme from the Education and Training Foundation, as well as receiving regular updates from the Clerk via a Governors Newsletter and sector updates from the SFCA.

The annual Corporation Self-Assessment was completed during the summer-term 2022 and was received and approved by the Corporation on the 6th July 2022. The governance was graded as 'outstanding' by the Corporation members at this time. In 2021/22 the Corporation agreed to appoint Governance4FE to complete the external review of governance in 2022/23. The final report and outcome of the review is due in January 2023 and will be presented to the Corporation at the Corporation Strategy day on the 25<sup>th</sup> January 2023. An action plan will be produced to address any areas for development and the outcome of the review will be published on the College's website.

### Appointments to the Corporation

Any new appointments to the Corporation are a matter for the consideration of the Corporation as a whole. The Corporation has a Search & Governance Committee, consisting of six members of the Corporation, which is responsible for the selection and nomination of any new member for the Corporation's consideration and subsequent approval. The Corporation is responsible for ensuring that appropriate training is provided as required.

Members of the Corporation are appointed for a term of office not exceeding four years. The initial term is for two years.

Re-appointment to the Corporation is subject to recommendation to the Corporation by the Search and Governance Committee and based upon the governance need and attendance record of the individual.

### Corporate performance

The Corporation was self-assessed in 2020/2021 as 'Good' and this reflects the grade at the last Ofsted inspection in February 2018.

The Corporation will carry out a self-assessment of its own performance for the year ended 31 July 2022 in the Spring / Summer term, in line with the College's self-assessment cycle and following release of provisional student outcomes. A summary of this self-assessment will be included in the whole College self-assessment report. Each committee assesses its own performance at the last meeting of the academic year.

### Quality & Standards Committee

Throughout the year ended 31 July 2022, the College's Quality & Standards Committee comprised of no less than 7 members of the Corporation. The committee's responsibility is to monitor the College's quality assurance activities and to interrogate the target setting process.

### Remuneration Committee

Throughout the year ended 31 July 2022, the College's Remuneration Committee comprised of no less than six members of the Corporation.

## STATEMENT OF CORPORATE GOVERNANCE AND INTERNAL CONTROL (CONTINUED)

### Remuneration Committee (continued)

The committee's responsibilities are to receive the appraisal outcomes from senior post-holders, the Accounting Officer and the Clerk. The committee considers and approves the conditions of service and remuneration of senior post-holders, the Accounting Officer and the Clerk.

Details of remuneration for the year ended 31 July 2022 are set out in note 6 to the financial statements.

### Finance & General Purposes Committee

Throughout the year ended 31 July 2022, the College's Finance & General Purposes Committee comprised of seven members of the Corporation, including one Chartered Accountant.

The committee's responsibilities are to scrutinise and monitor the financial performance of the College and efficient and effective use of resources to ensure the financial wellbeing of the College and appropriate use of public funds.

### Audit Committee

Throughout the year ended 31 July 2022, the Audit Committee comprised of no less than four members of the Corporation (excluding the Accounting Officer). The committee operates in accordance with written terms of reference approved by the Corporation.

The Audit Committee meets on a termly basis and provides a forum for reporting by the College's regularity reporting accountants and financial statements auditors, who have access to the committee for independent discussion, without the presence of College management. The committee also receives and considers reports from the FE funding body, as they affect the College's business. For the year ended 31 July 2022, the Audit Committee met on three occasions; 17<sup>th</sup> November 2021, 10<sup>th</sup> March 2022 and 15<sup>th</sup> June 2022. The average attendance for the Audit Committee was 87%. The members' attendance records for the meetings of the committee are as follows:

	17 November 21	10 March 22	15 June 22	Average Attendance (by member)
Stephen Brown	Yes	Yes	No	67%
Steve Cook	Yes	Yes	Yes	100%
Amanda Fenton	Yes	Yes	No	67%
Cllr Denise Thompson	Yes	Yes	Yes	100%
Dr Geetha Karunanayake	n/a	n/a	Yes	100%
Average Attendance (by meeting)	100%	100%	60%	

Management is responsible for the implementation of agreed audit recommendations. The Audit Committee monitors the status of all audit recommendations and ensures that the recommendations are implemented. The Corporation agreed not to appoint internal audit services from 1 August 2015 and has undertaken a review of key risks and assurances from the Board Assurance Framework. The Corporation reviewed the appointment of internal audit services in 2021-22, and at the meeting of the Corporation on the 8<sup>th</sup> December 2021 agreed not to appoint internal audit services. Annual audit plans are devised with a view to engaging external work from appropriate specialists and extending the remit of external audit if and when required.

The Audit Committee also advises the Corporation on the appointment of external assurance advisers, financial statements auditors and regularity reporting accountants and their remuneration for both audit and non-audit work as well as reporting annually to the Corporation.



## STATEMENT OF CORPORATE GOVERNANCE AND INTERNAL CONTROL (CONTINUED)

### Search & Governance Committee

Throughout the year ended 31 July 2022, the Search & Governance Committee comprised of no less than six members of the Corporation. The committee operates in accordance with written terms of reference, also approved at this meeting.

#### Committee Members 2021-22

##### Corporation

Mr Stephen BROWN  
 Mrs Joanne BROWNLEE  
 Mr Steve COOK  
 Ms Amanda FENTON  
 Ms Donna FITZGERALD  
 Mr Alan FOSTER (Vice-Chair)  
 Ms Leila GORING  
 Mr Simon GREEN  
 Mr Robert HAWORTH  
 Mrs Diana HOSKINS  
 Dr Geetha KARUNANAYAKE  
 Ms Patricia MOULD (Chair)  
 Mr Robert OVERMENT  
 Mr Colin PEAKS  
 Dr Hadiza SA'ID  
 Cllr Denise THOMPSON  
 Ms Lois THORLEY  
 Mr Daniel VANTILBURG

##### Search & Governance

Mr Alan FOSTER  
 Mr Steve COOK  
 Mrs Diana HOSKINS  
 Ms Patricia MOULD (Chair)  
 Mr Robert OVERMENT  
 Mr Colin PEAKS  
 Cllr Denise THOMPSON

##### Remuneration

Chair of the Corporation - Ms Patricia MOULD  
 Vice Chair of the Corporation - Mr Alan FOSTER  
 Finance & General Purposes - Mr Alan FOSTER  
 Quality & Standards - Mrs Diana HOSKINS / Mr Robert OVERMENT  
 Audit - Mr Steve COOK  
 Search & Governance - Ms Patricia MOULD

##### Finance & General Purposes

Mrs Joanne BROWNLEE  
 Mr Alan FOSTER (Chair)  
 Mr Simon GREEN  
 Ms Patricia MOULD  
 Mr Robert OVERMENT  
 Mr Colin PEAKS  
 Ms Lois THORLEY  
 Mr Daniel VANTILBURG

##### Audit

Mr Stephen BROWN  
 Mr Steve COOK (Chair)  
 Ms Amanda FENTON  
 Dr Geetha KARUNANAYAKE  
 Cllr Denise THOMPSON

##### Quality & Standards

Ms Donna FITZGERALD  
 Ms Leila GORING  
 Mr Robert HAWORTH  
 Mrs Diana HOSKINS (Chair)  
 Ms Patricia MOULD  
 Mr Robert OVERMENT (Interim-Chair)  
 Mr Colin PEAKS  
 Ms Lois THORLEY  
 Mr Daniel VANTILBURG

##### Appeals

As required - 3 members, excluding the Chair and Vice Chair of the Corporation, the Principal and Staff and Student members.

##### Special

As required - 3 members, excluding the Chair and Vice Chair of the Corporation, the Principal and Staff and Student members.

## STATEMENT OF CORPORATE GOVERNANCE AND INTERNAL CONTROL (CONTINUED)

### Internal Control

#### *Scope of responsibility*

The Corporation is ultimately responsible for the College's system of internal control and for reviewing its effectiveness. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Corporation has delegated the day-to-day responsibility to the Principal, as Accounting Officer, for maintaining a sound system of internal control that supports the achievement of the College's policies, aims and objectives, whilst safeguarding the public funds and assets for which he is personally responsible, in accordance with the responsibilities assigned to him in the Funding Agreement between Wilberforce College and the funding body. He is also responsible for reporting to the Corporation any material weaknesses or breakdowns in internal control.

#### *The purpose of the system of internal control*

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of College policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Wilberforce College for the year ended 31 July 2022 and up to the date of approval of the annual report and financial statements.

#### *Capacity to handle risk*

The Corporation has reviewed the key risks to which the College is exposed, together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Corporation is of the view that there is a formal ongoing process for identifying, evaluating and managing the College's significant risks that has been in place for the period ending 31 July 2022 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Corporation.

#### *The risk and control framework*

The system of internal control is based on a framework of regular management information, administrative procedures including the segregation of duties, and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting systems with an annual budget, which is reviewed and agreed by the governing body
- regular reviews by the governing body of periodic and annual financial reports which indicate financial performance against forecasts
- setting targets to measure financial and other performance
- clearly defined capital investment control guidelines
- the adoption of formal project management disciplines, where appropriate.

The College did not appoint an internal audit service for the year ended 31 July 2022. College management and Governors have assessed the internal controls and utilise a Board Assurance Framework, clearly showing the mapping of assurance sources against the risks identified. This methodology is now embedded into College systems and is an appropriate alternative to internal audit.

The College analysed the risks to which it was exposed and a programme of assurance was agreed with the Audit Committee. The Committee was provided with regular reports on this assurance activity in the College which included:

- ILR exemption reports
- GDPR process financial procedures



**STATEMENT OF CORPORATE GOVERNANCE AND INTERNAL CONTROL (CONTINUED)****Statement from the audit committee**

The audit committee has advised the board of governors that the corporation has an effective framework for governance and risk management in place. The audit committee believes the corporation has effective internal controls in place. The Audit Committee is satisfied with the quality of data within the Board Assurance Framework and other forms of assurance presented to the committee. The specific areas of work undertaken by the audit committee in 2021/22 and up to the date of the approval of the financial statements are:

- Review of Careers and Employer Engagement
- Review of Student Support, Study Support and Academic Mentoring – “Removing Barriers to Learning”
- Monitoring Review of the Single Central Register

*Review of effectiveness*

As Accounting Officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. His review of the effectiveness of the system of internal control is informed by:

- the work of the internal quality function determined by the Audit Committee in line with the Board Assurance Framework
- the work of the executive managers within the College who have responsibility for the development and maintenance of the internal control framework
- comments made by the College's financial statements auditors in their management letters and other reports.

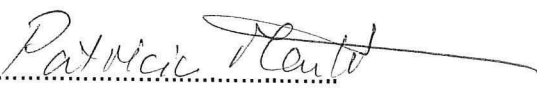
The Accounting Officer has been advised on the implications of the result of his review of the effectiveness of the system of internal control by the Audit Committee which oversees the work of the internal quality function and other sources of assurance, and a plan to address weaknesses and ensure continuous improvement of the system is in place.

The Accounting Officer and senior management team receive reports setting out key performance and risk indicators and consider possible control issues brought to their attention by early warning mechanisms, which are embedded within the departments and reinforced by risk awareness training. The Accounting Officer, senior management team and the Audit Committee also receive regular reports commissioned by the Audit Committee and other sources of assurance, which include recommendations for improvement. The Audit Committee's role in this area is confined to a high-level review of the arrangements for internal control. The Corporation's agenda includes a regular item for consideration of risk and control and receives reports thereon from the senior management team and the Audit Committee.

The emphasis is on obtaining the relevant degree of assurance and not merely reporting by exception. At its December 2022 meeting, the Corporation carried out the annual assessment for the year ended 31 July 2022 by considering documentation from the senior management team and taking account of events since 31 July 2022.

Based on the advice of the Audit Committee and the Accounting Officer the Corporation is of the opinion that the College has an adequate and effective framework for governance, risk management and control, and has fulfilled its statutory responsibility for “the effective and efficient use of resources, the solvency of the institution and the body and the safeguarding of their assets”.

Approved by order of the members of the Corporation on 7<sup>th</sup> December 2022 and signed on its behalf by:

  
.....  
Patricia Mould - Chair  
.....  
Colin Peaks - Accounting Officer

## GOVERNING BODY'S STATEMENT ON THE COLLEGE'S REGULARITY, PROPRIETY AND COMPLIANCE WITH FUNDING BODY TERMS AND CONDITIONS OF FUNDING

As accounting officer I confirm that the corporation has had due regard to the requirements of grant funding agreements and contracts with ESFA and has considered its responsibility to notify ESFA of material irregularity, impropriety and non-compliance with terms and conditions of funding.

I confirm on behalf of the Corporation, that after due enquiry, and to the best of my knowledge, I am able to identify any material irregular or improper use of funds by the Corporation, or material non-compliance with the terms and conditions of funding under the Corporation's grant funding agreements with contracts with EFSA or any other public funder.

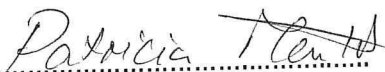
I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the ESFA.



Colin Peaks – Accounting Officer

### Statement of the chair of governors

On behalf of the corporation, I confirm that the accounting officer has discussed their statement of regularity, propriety and compliance with the board and that I am content that it is materially accurate.



Patricia Mould - Chair



## STATEMENT OF RESPONSIBILITIES OF THE MEMBERS OF THE CORPORATION

The members of the Corporation of the College are required to present audited financial statements for each financial year.

Within the terms and conditions of the Corporation's grant funding agreements and contracts with the ESFA and any relevant funding bodies, the Corporation is required to prepare financial statements which give a true and fair view of the financial performance and position of the corporation for the relevant period.

Corporations must also prepare a strategic report which includes an operating and financial review for the year. The bases for the preparation of the financial statements and strategic report are the Statement of Recommended Practice – Accounting for Further and Higher Education, ESFA's College Accounts Direction and the UK's General Accepted Accounting Practice. In preparing the financial statements the Corporation is required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable Accounting Standards have been followed, subject to any material departure disclosed and explained in the financial statements
- assess whether the corporation is a going concern, noting the key supporting assumptions qualifications or mitigating actions as appropriate
- prepare financial statements on the going concern basis unless it is inappropriate to assume that the College will continue in operation.

The Corporation is also required to prepare a report of the Governing Body, in accordance with paragraphs 3.23 to 3.27 of the FE and HE SORP, which describes what it is trying to do and how it is going about it, including the legal and administrative status of the Corporation.

The Corporation is responsible for keeping proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the Corporation, and which enable it to ensure that the financial statements are prepared in accordance with relevant legislation including the Further and Higher Education Act 1992 and Charities Act 2011, and relevant accounting standards. It is responsible for taking steps that are reasonably open to it to safeguard assets of the College and to prevent and detect fraud and other irregularities.

The Corporation is responsible for the maintenance and integrity of its website ; the work carried out by the auditors does not involve consideration of these matters and, accordingly, the auditors accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the Corporation are responsible for ensuring that expenditure and income are applied for the purposes and that the financial transactions conform to the authorities that govern them. In addition they are responsible for ensuring that funds from the ESFA, and any other public funds, are used only in accordance with the ESFA'S grant funding agreements and contracts and any other conditions that may be prescribed from time to time by the ESFA or any other public funder. Members of the Corporation must ensure that there are appropriate financial and management controls in place in order to safeguard public and other funds and ensure they are used properly. In addition, members of the Corporation are responsible for securing economic, efficient and effective management of the Corporation's resources and expenditure so that the benefits that should be derived from the application of public funds from ESFA and other public bodies are not put at risk.

Approved by order of the members of the Corporation on 7<sup>th</sup> December 2022 and signed on its behalf by:



Patricia Mould  
Chair

## INDEPENDENT AUDITOR'S REPORT TO THE CORPORATION OF WILBERFORCE SIXTH FORM COLLEGE

### Opinion

We have audited the financial statements of Wilberforce Sixth Form College ("the College") for the year ended 31 July 2022, which comprise the Statement of Comprehensive Income, Balance Sheet, Statement of Changes in Reserves, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland, and the College Accounts Direction 2021 to 2022 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the College's affairs as at 31 July 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the College Accounts Direction 2021 to 2022 issued by the Education and Skills Funding Agency.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the College in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Governors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the College's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Governors with respect to going concern are described in the relevant sections of this report.

### Other information

The other information comprises the information included in the Report, other than the financial statements and our auditor's report thereon. The Governors are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



**INDEPENDENT AUDITOR'S REPORT TO THE CORPORATION OF WILBERFORCE SIXTH FORM COLLEGE  
(CONTINUED)****Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Post-16 Audit Code of Practice 2021 to 2022 issued by the Education and Skills Funding agency requires us to report to you if, in our opinion:

- adequate accounting records have not been kept;
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of the Corporation of Wilberforce Sixth Form College**

As explained more fully in the Statement of Corporation's Responsibilities [set out on page 25], the Corporation is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Corporation determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Corporation is responsible for assessing the College's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Corporation either intends to liquidate the College or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

**The extent to which the audit was considered capable of detecting irregularities including fraud**

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including FRS 102, Further and Higher Education SORP 2019, College Accounts Direction 2021 to 2022, data protection, anti-bribery, employment, environmental and health and safety legislation. An understanding of these laws and regulations and the extent of compliance was obtained through discussion with management and inspecting legal and regulatory correspondence as necessary.

We assessed the susceptibility of the College's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by making enquiries of management and considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

## INDEPENDENT AUDITOR'S REPORT TO THE CORPORATION OF WILBERFORCE SIXTH FORM COLLEGE (CONTINUED)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, and relevant regulators.

Due to the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission, or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

### Use of our report

This report is made solely to the Corporation, as a body, in accordance with the Funding Agreement published by the Education and Skills Funding Agency. Our audit work has been undertaken so that we might state to the Corporation those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Corporation, as a body, for our audit work, for this report, or for the opinions we have formed.



.....  
Luke Taylor BSc(Hons) ACA (Senior Statutory Auditor)

For and on behalf of Smailes Goldie

Chartered Accountants

Statutory Auditor

Regent's Court

Princess Street

Hull

East Yorkshire

HU2 8BA

7 December 2022

### Note:

The maintenance and integrity of the College website is the responsibility of the Corporation; the work carried out by the auditors does not involve consideration of these matters and, accordingly, the auditors accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website.



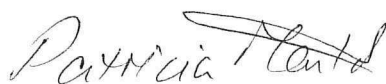
**STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 JULY 2022**

	Notes	2022 £'000	2021 £'000
<b>INCOME</b>			
Funding body grants	3	7,817	6,977
Other income	4	488	421
Investment income	5	-	-
<b>Total income</b>		<b>8,305</b>	<b>7,398</b>
<b>EXPENDITURE</b>			
Staff costs	6	6,137	5,615
Other operating expenses	7	1,812	1,381
Depreciation	10	440	358
Interest and other finance costs	8	62	55
<b>Total expenditure</b>		<b>8,451</b>	<b>7,409</b>
<b>(Deficit)/surplus before other gains and losses and taxation</b>		<b>(146)</b>	<b>(11)</b>
Taxation	9	-	-
<b>(Deficit)/surplus for the year</b>		<b>(146)</b>	<b>(11)</b>
Re-measurement of net defined benefit pension liability	20	3,003	68
<b>Other comprehensive income for the year</b>		<b>3,003</b>	<b>68</b>
<b>Total comprehensive income for the year</b>		<b>2,857</b>	<b>57</b>
<b>Total comprehensive income for the year attributable to the Corporation of the College</b>		<b>2,857</b>	<b>57</b>

**BALANCE SHEET AS AT 31 JULY 2022**

	Notes	2022 £'000	2021 £'000
<b>Fixed assets</b>			
Tangible fixed assets	10	8,024	6,053
<b>Current assets</b>			
Debtors	11	36	92
Investments	12	-	-
Cash at bank and in hand		2,579	2,072
		<u>2,615</u>	<u>2,164</u>
<b>Current liabilities</b>			
Creditors – amounts falling due within one year	13	(796)	(626)
		<u>1,819</u>	<u>1,538</u>
<b>Net current assets</b>			
		9,843	7,591
<b>Total assets less current liabilities</b>			
Creditors – amounts falling due after more than one year	14	(3,251)	(1,238)
<b>Provisions for liabilities</b>			
Defined benefit pension scheme	20	-	(2,599)
Other provisions	15	(139)	(158)
		<u>6,453</u>	<u>3,596</u>
<b>Total net assets</b>			
<b>Unrestricted reserves</b>			
Income and expenditure reserve		5,135	2,248
Revaluation reserve		<u>1,318</u>	<u>1,348</u>
<b>Attributable to the College Corporation and total unrestricted reserves</b>		<u>6,453</u>	<u>3,596</u>

The financial statements on pages 28 to 52 were approved and authorised for issue by the Corporation on 7<sup>th</sup> December 2022 and were signed on its behalf on that date by:



Patricia Mould  
Chair



Colin Peaks  
Accounting Officer



**STATEMENT OF CHANGES IN RESERVES FOR THE YEAR ENDED 31 JULY 2022**

	Income and expenditure reserve £'000	Revaluation reserve £'000	Total £'000
<b>Balance at 1 August 2020</b>	2,162	1,377	3,539
Deficit for the year	(11)	-	(11)
Other comprehensive income (note 20)	68	-	68
Transfers between revaluation and income and expenditure reserves	29	(29)	-
<b>Total comprehensive income for the year</b>	<u>86</u>	<u>(29)</u>	<u>57</u>
<b>Balance at 31 July 2021</b>	2,248	1,348	3,596
Deficit for the year	(146)		(146)
Other comprehensive income (note 20)	3,003		3,003
Transfers between revaluation and income and expenditure reserves	29	(29)	-
<b>Total Comprehensive Income for the year</b>	<u>2,886</u>	<u>(29)</u>	<u>2,857</u>
<b>Balance at 31 July 2022</b>	<u>5,135</u>	<u>1,318</u>	<u>6,453</u>

**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 JULY 2022**

	Notes	2022 £'000	2021 £'000
<b>Operating activities</b>			
Cash generated from operations	17	3,113	874
<b>Net cash from operating activities</b>		<u>3,113</u>	<u>874</u>
<b>Investing activities</b>			
Investment income	5	-	-
Payments made to acquire tangible fixed assets	10	(2,366)	(181)
Repayment of deposits			-
		<u>(2,366)</u>	<u>(181)</u>
<b>Financing activities</b>			
Interest paid	8	(62)	(19)
Repayments of amounts borrowed		<u>(178)</u>	<u>(175)</u>
		<u>(240)</u>	<u>(194)</u>
<b>(Decrease)/Increase in cash and cash equivalents in the year</b>		<u>507</u>	<u>499</u>
Cash and cash equivalents at beginning of the year		<u>2,072</u>	<u>1,573</u>
Cash and cash equivalents at end of the year		<u>2,579</u>	<u>2,072</u>

**Analysis of changes in net debt**

	1 Aug 21 £'000	Cash flows £'000	Other non- £'000	31 Jul 22 £'000
<b>Cash and cash equivalents</b>				
Cash	2,072	507	-	2,579
Overdrafts	-	-	-	-
Cash equivalents	-	-	-	-
	<u>2,072</u>	<u>507</u>	<u>-</u>	<u>2,579</u>
<b>Borrowings</b>				
Debt due within one year	(178)	178	(40)	(40)
Debt due after one year	(134)	-	40	(94)
	<u>(312)</u>	<u>178</u>	<u>-</u>	<u>(134)</u>
<b>Total</b>	<u>1,760</u>	<u>685</u>	<u>-</u>	<u>2,445</u>



**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022****1 Accounting policies****General information**

Wilberforce Sixth Form College is a corporation established under the Further and Higher Education Act 1992 as an English general college of further education. The address of the College's principal place of business is given on page 19. The nature of the College's operations are set out in the Report of the Governing Body.

**Basis of accounting**

These financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting for Further and Higher Education 2019 (the F & HE SORP 2019), the College Accounts Direction for 2020 to 2021 and in accordance with Financial Reporting Standard 102 – "The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland" (FRS 102) under the historical cost convention. The College is a public benefit entity and has therefore applied the relevant public benefit requirements of FRS 102.

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

The financial statements are presented in sterling which is also the functional currency of the College.

Monetary amounts in these financial statements are rounded to the nearest whole £1,000, except where otherwise indicated.

**Going concern**

The activities of the College, together with the factors likely to affect its future development and performance are set out in the Report of the Governing Body. The financial position of the College, its cash flow, liquidity and borrowings are presented in the Financial Statements and accompanying Notes.

The latest two year financial plan prepared by the College covers the period 2022-24. This shows that the College expects to maintain a healthy financial position over the period of the plan. The College currently has £94,000 of loans outstanding with banks and has cash at bank or in short term investments of £2,579,000. Cash flow forecasts for the period to 31<sup>st</sup> July 2023 show cash balances will remain healthy.

Accordingly the College has a reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future, the forecast covers the period to at least July 2023, and for this reason will continue to adopt the going concern basis in the preparation of its Financial Statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)

### 1 Accounting policies (continued)

#### Recognition of income

##### Grants – government and non-government

Government revenue grants are accounted for under the accrual model and are recognised where a reliable estimate of the fair value of the asset received or receivable can be made on a systematic basis over the periods in which the related costs for which the grant compensates are recognised.

Funding body recurrent grants are measured in line with best estimates for the year of what is receivable and depend on the particular income stream involved. Any under achievement of the Adult Education Budget outside of permitted tolerance levels is adjusted for and reflected in the level of recurrent grant recognised in comprehensive income. The final grant income is normally determined with the conclusion of the year end reconciliation process with the funding body following the year end.

16-18 learner-responsive funding is not normally subject to reconciliation and is therefore not subject to contract adjustments and is recognised when receivable.

Grants from non-government sources, including grants relating to assets, are recognised in income when the College has met the performance-related conditions and the grant will be received. Income received in advance of performance related conditions being met is recognised as a liability.

Government capital grants for assets, other than land, are accounted for under the accrual model. The grant income received or receivable will be recognised over the expected useful life of the asset, with any amount of the asset-related grant that is deferred being recognised as deferred income. The deferred income is allocated between creditors due within one year and those due after more than one year.

##### Other income

Income from the supply of services is recognised at fair value of the consideration received or receivable and represents the value of services to the extent there is a right to consideration.

All income from short-term deposits is accrued in the period in which it is earned on a receivable basis.

##### Retirement benefits

Retirement benefits to employees of the College are principally provided by Teachers' Pensions Scheme (TPS) and the East Riding Pension Fund (ERPF), which are multi-employer defined benefit plans.

The TPS is an unfunded scheme. Contributions to the TPS are calculated so as to spread the cost of pensions over employees' working lives with the College in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of valuations using a projected unit method. The TPS is a multi-employer scheme but sufficient information is not available to use defined benefit accounting and therefore it is accounted for as a defined contribution scheme, with the amount charged to the Statement of Comprehensive Income being the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments.



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)

### 1 Accounting policies (continued)

#### Retirement benefits (continued)

The ERPF is a funded scheme, and the assets of the scheme are held separately. Pension schemes are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs. The net interest cost on the net defined benefit liability/asset is charged to comprehensive income and included within finance costs. Re-measurement comprising actuarial gains and losses and the return on scheme assets (excluding amounts included in net interest on the net defined benefit liability) are recognised immediately in other comprehensive income.

#### Short term employment benefits

Short term employment benefits such as salaries and compensated absences (holiday pay) are recognised as an expense in the year in which the employees render service to the College. The cost of any unused holiday entitlement the College expects to pay in future periods is recognised in the period the employees' services are rendered.

#### Enhanced pensions

The actual cost of any enhanced ongoing pension to a former member of staff is paid by the College annually. An estimate of the expected future cost of any enhancement to the ongoing pension of a former member of staff is charged in full to comprehensive income in the year that the member of staff retires. In subsequent years a charge is made to provisions in the balance sheet using the enhanced pension spreadsheet provided by the funding body.

#### Tangible fixed assets

Tangible fixed assets are stated at deemed cost less accumulated depreciation and accumulated impairment losses.

##### *Land and buildings*

Land and buildings are stated at deemed cost at the date of transition to FRS 102 less accumulated depreciation and accumulated impairment losses.

##### *Equipment*

Equipment costing less than £2,000 per individual item is recognised as expenditure in the period of acquisition. All other equipment is capitalised and recognised at cost less accumulated depreciation and accumulated impairment losses.

##### *Depreciation and residual values*

Freehold land is not depreciated as it is considered to have an infinite useful life. Depreciation on other assets is calculated, using the straight line basis, to write off the cost of each asset to its estimated residual value over its expected useful lives, as follows:

- |                                    |                        |
|------------------------------------|------------------------|
| • General equipment                | 4 years                |
| • Computer equipment               | 4 years                |
| • Furniture, fixtures and fittings | between 5 and 15 years |
| • Freehold buildings               | between 5 and 50 years |

Residual value is calculated on prices prevailing at the reporting date, after estimated costs of disposal, for the asset as if it were at the age and in the condition expected at the end of its useful life.

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)****1 Accounting policies (continued)****Tangible fixed assets (continued)**

Subsequent costs, including replacement parts, are only capitalised when it is probable that such costs will generate future economic benefits. Any replaced parts are then derecognised. All other costs of repairs and maintenance are expenses as incurred.

**Impairments of fixed assets**

An assessment is made at each reporting date of whether there are indications that a fixed asset may be impaired or that an impairment loss previously recognised has fully or partially reversed. If such indications exist, an estimate is made of the recoverable amount of the asset.

Shortfalls between the carrying value of fixed assets and their recoverable amounts, being the higher of fair value less costs to sell and value-in-use, are recognised as impairment losses. Impairment of revalued assets, are treated as a revaluation loss. All other impairment losses are recognised in comprehensive income.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Reversals of impairment losses are recognised in comprehensive income or, for revalued assets, as a revaluation gain. On reversal of an impairment loss, the depreciation or amortisation is adjusted to allocate the asset's revised carrying amount (less any residual value) over its remaining useful life.

**Borrowing costs**

Borrowing costs are recognised as expenditure in the period in which they are incurred.

**Leased assets**

All leases are operating leases and annual rents are charged to comprehensive income on a straight line basis over the lease term.

**Investments**

Investments include bank deposits which have a maturity of more than three months from the date of acquisition.

**Cash and cash equivalents**

Cash includes cash in hand, deposits repayable on demand and overdrafts.

Cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash with insignificant risk of change in value. An investment qualifies as a cash equivalent when it has maturity of three months or less from the date of acquisition.

**Financial instruments**

The College has chosen to adopt Sections 11 and 12 of FRS 102 in full in respect of financial instruments.

*Financial assets and liabilities*

Financial assets and financial liabilities are recognised when the College becomes a party to the contractual provisions of the instrument.

Financial liabilities are classified according to the substance of the financial instrument's contractual obligations, rather than the financial instrument's legal form.



**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2021 (CONTINUED)****1 Accounting policies (continued)****Financial instruments (continued)**

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets measured at fair value through the profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless arrangement constitutes a financing transaction. A financial asset or financial liability that is payable or receivable in one year is measured at the undiscounted amount expected to be received or paid net of impairment, unless it is a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and financial liabilities are offset only when there is a current legally enforceable right to set off the recognised amounts and the intention to either settle on a net basis, or to realise the asset and settle the liability simultaneously.

A financial asset is de-recognised only when the contractual rights to cash flows expire or are settled, or substantially all the risks and rewards of ownership are transferred to another party, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party. A financial liability (or part thereof) is de-recognised when the obligation specified in the contract is discharged, cancelled or expires.

**Taxation**

The College is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the College is potentially exempt from taxation in respect of income or capital gains received within categories covered by sections 478-488 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

The College receives no similar exemption in respect of value added tax. For this reason the College is generally unable to recover input VAT it suffers on goods and services purchased. Capital costs and non-pay expenditure are therefore shown inclusive of VAT with any partial recovery netted off against these figures.

**Provisions and contingent liabilities**

Provisions are recognised when the College has a present legal or constructive obligation as a result of a past event, it is probable that a transfer of economic benefit will be required to settle the obligation and the amount of the obligation can be reliably measured.

Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value using a pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised as a finance cost in the statement of comprehensive income in the period it arises.

A contingent liability arises from a past event that gives the College a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the College. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be reliably measured.

Contingent liabilities are not recognised in the balance sheet but are disclosed in the notes to the financial statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2021 (CONTINUED)

### 1 Accounting policies (continued)

#### Agency arrangements

The College acts as an agent in distributing certain discretionary support funds from the funding body. Payments received from the funding body and subsequent disbursements to students are excluded from the income and expenditure of the College where the College does not have control of the economic benefit related to the transaction.

### 2 Critical accounting judgements and estimation uncertainty

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### *Critical areas of judgement*

In preparing these financial statements, management have made the following judgements:

- Determined whether leases entered into by the College as a lessee are operating or finance leases.

#### *Critical accounting estimates and assumptions*

##### East Riding Pension Fund

The present value of the East Riding Pension Fund defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 20, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 July 2022. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability

##### Tangible fixed assets

Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation, maintenance programmes, economic utilisation and physical condition of the assets are taken into account. Residual value assessments consider issues such as future market conditions and the remaining life of the asset.

##### Impairment of fixed assets

The College considers whether tangible fixed assets are impaired. Where an indication of impairment is identified the estimation of the recoverable amount of the asset or the recoverable amount of the cash-generating unit is required. These will require an estimation of the future cash flow and selection of appropriate discount rates in order to calculate the net present value of those cash flows.

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)**
**3 Funding body grants**

	2022 £'000	2021 £'000
<b>Recurrent grants</b>		
Education and Skills Funding Agency - adult	33	40
Education and Skills Funding Agency - 16-18	6,617	6,002
<b>Specific grants</b>		
Education and Skills Funding Agency – provider relief scheme	-	-
Teacher Pension Scheme contribution grant	196	223
Education and Skills Funding Agency	710	533
Releases of government capital grants	108	46
Education and Skills Funding Agency-[16-19 Tuition fund]	153	119
Education and Skills Funding Agency-[COVID 19 Mass Testing Funding]	-	14
<b>Total</b>	<u>7,817</u>	<u>6,977</u>

Under the provider release scheme, the corporation received funding of £0 from the ESFA. The corporation has been eligible to claim additional funding in year from government support schemes in response the coronavirus outbreak.

The funding received for Tuition Fund covered costs of £153,000.

**4 Other income**

	2022 £'000	2021 £'000
Catering	114	53
Other income generating activities	7	2
Coronavirus Job Retention Scheme grant	-	11
Miscellaneous income	367	355
<b>Total</b>	<u>488</u>	<u>421</u>

**5 Investment income**

	2022 £'000	2021 £'000
Other interest receivable	-	-
<b>Total</b>	<u>-</u>	<u>-</u>



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)

### 6 Staff costs and key management personnel remuneration

The average number of persons (including key management personnel) employed by the College during the year, was:

	2022 No.	2021 No.
Teaching staff	71	73
Support staff	82	83
	<u>153</u>	<u>156</u>
	2022 £'000	2021 £'000
Staff costs for the above persons		
Wages and salaries	4,355	4,030
Social security costs	422	381
Other pension costs	1,260	1,130
	<u>6,037</u>	<u>5,541</u>
Payroll sub-total	90	67
Contracted out staffing services	<u>6,127</u>	<u>5,608</u>
	10	7
Restructuring costs - contractual	-	-
- non-contractual	<u>-</u>	<u>-</u>
Total staff costs	<u>6,137</u>	<u>5,615</u>

The staff restructuring costs were approved by the Corporation.

### Key management personnel compensation

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the College and are represented by the College Leadership Team which comprises of the Principal, Deputy Principal, Vice Principal, Business Manager and two Assistant Principals.

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)**
**6 Staff costs and key management personnel remuneration (continued)**
**Key management personnel compensation (continued)**

Emoluments of key management personnel, Accounting Officer and other higher paid staff

	2022 No.	2021 No.
The number of key management personnel including the Accounting Officer was:	<u>6</u>	<u>6</u>

The number of key management personnel and other staff who received annual emoluments, excluding pension contributions and employer's national insurance but including benefits in kind, in the following ranges was:

	Key management personnel	
	2022 No.	2021 No.
£55,001 to £60,000 p.a.	-	1
£60,001 to £65,000 p.a.	1	1
£65,001 to £70,000 p.a.	1	1
£70,001 to £75,000 p.a.	1	2
£75,001 to £80,000 p.a.	2	-
£110,001 to £115,000 p.a.	-	1
£115,001 to £120,000 p.a.	-	-
£120,001 to 125,000 p.a.	1	-
	<u>6</u>	<u>6</u>

Key management personnel (including the Accounting Officer) total compensation is made up as follows:

	2022 £'000	2021 £'000
Salaries	475	451
National Insurance	60	55
	<u>535</u>	<u>506</u>
Pension contributions	112	89
<b>Total emoluments</b>	<u>647</u>	<u>595</u>

There were no benefits in kind. There were no amounts due to key management personnel that were waived in the year.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)

### 6 Staff costs and key management personnel remuneration (continued)

	2022 £'000	2021 £'000
Salary of the Accounting Officer	120	115
National Insurance of the Accounting Officer	15	15
	<u>135</u>	<u>130</u>
Pension contributions of the Accounting Officer	28	9
	<u>28</u>	<u>9</u>

The Remuneration Committee reviewed the salary and performance of the Principal and considered benchmarking data from the S.F.C.A to inform their decision.

At the same meeting of the remuneration Committee all other key management posts were also considered. Factors considered included benchmarking across the sector together with performance measured against key criteria identified within the College Development Plan.

	2022 No	2021 No
Basic salary as a multiple of median basic salary of staff	3.8	3.5
Total remuneration as a multiple of median total remuneration of staff	3.8	3.5

The above multiples are based on the salaries of employees with contracted hours and therefore exclude casual employees.

#### Governors' remuneration

The Accounting Officer and the staff members only receive remuneration in respect of services they provide undertaking their roles of Principal and staff members under contracts of employment and not in respect of their roles as governors. The other members of the Corporation did not receive any payments from the College in respect of their roles as governors.

During the year 2022 no governors were paid £nil (2021: £nil) in respect of travel and subsistence expenses and other out of pocket expenses incurred in the course of their duties



**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)**
**7 Other operating expenses**

	<b>2022</b>	<b>2021</b>
	<b>£'000</b>	<b>£'000</b>
Teaching costs	749	461
Support costs	730	626
Premise costs	333	294
	<hr/>	<hr/>
<b>Total</b>	<b>1,812</b>	<b>1,381</b>
	<hr/>	<hr/>

**Deficit before taxation is stated after charging:**

Auditor's remuneration:

- Financial statements audit	19	22
- Other services provided by financial statements auditors:		
Audit related assurance services - regularity	0	6
Other assurance services		
Operating lease rentals	31	21

**8 Interest and other finance costs**

	<b>2022</b>	<b>2021</b>
	<b>£'000</b>	<b>£'000</b>
Bank loans	17	20
Net interest on defined pension liability (note 20)	45	35
	<hr/>	<hr/>
<b>Total</b>	<b>62</b>	<b>55</b>
	<hr/>	<hr/>

**9 Taxation**

The members do not believe the College is liable for any corporation tax arising out of its activities during either year.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)

10 Tangible fixed assets

	Freehold land and buildings £'000	Equipment £'000	Total £'000
<b>Cost or valuation</b>			
At 1 August 2021	11,573	1,765	13,338
Additions	<u>1,891</u>	<u>518</u>	<u>2,409</u>
At 31 July 2022	<u>13,464</u>	<u>2,283</u>	<u>15,747</u>
<b>Depreciation</b>			
At 1 August 2021	5,860	1,423	7,283
Charge for year	<u>265</u>	<u>175</u>	<u>440</u>
At 31 July 2022	<u>6,125</u>	<u>1,598</u>	<u>7,723</u>
<b>Carrying amount</b>			
At 31 July 2022	<u>7,339</u>	<u>685</u>	<u>8,024</u>
At 31 July 2021	<u>5,714</u>	<u>340</u>	<u>6,053</u>

Land and buildings includes land valued at £720,000 (2020 £720,000) that is not depreciated.

Land and buildings were valued in 1994 at depreciated replacement cost by a firm of independent chartered surveyors.

The additions includes £43,000 of retention at the year end.

If tangible fixed assets had not been revalued before being deemed at cost on transition they would have been included at the following historical cost amounts:

	£'000
Cost	NIL
Aggregate depreciation based on cost	<u>NIL</u>
<b>Total</b>	<u>NIL</u>

11 Debtors

	2022 £'000	2021 £'000
Amounts falling due within one year:		
Trade debtors	20	44
Prepayments and accrued income	<u>16</u>	<u>48</u>
<b>Total</b>	<u>36</u>	<u>92</u>

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)**
**12 Investments**

	2022 £'000	2021 £'000
Short term deposits	-	-
<b>Total</b>	-	-

Investments are fixed interest rate bank deposits with maturity of more than three months at the balance sheet date.

**13 Creditors: amounts falling due within one year**

	2022 £'000	2021 £'000
Bank loans	40	178
Trade creditors	123	107
Other taxation and social security	100	104
Other creditors	138	30
Accruals and deferred income	59	48
Government capital grants	110	49
Amounts owed to the ESFA	226	110
<b>Total</b>	796	626

**14 Creditors: amounts falling due after one year**

	2022 £'000	2021 £'000
Bank loans	94	134
Government capital grants	3,157	1,104
<b>Total</b>	3,251	1,238

<b>Bank loans</b>	<b>2022 £'000</b>	<b>2021 £'000</b>
Bank loans repayable as follows:		
In one year or less	40	178
Between one and two years	94	82
Between two and five years	-	52
In five years or more	-	-
<b>Total</b>	134	312



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)

### 14 Creditors: amounts falling due after one year (continued)

The remaining balance on the original bank loan of £1,500,000 with Lloyds is £Nil at 31 July 2022.

The remaining balance on the £300,000 bank loan taken out in July 2010 with Barclays is £ 75,756 at 31 July 2022. This loan is unsecured with a fixed interest rate of 4.20% per annum and is repayable by quarterly variable instalments from 14 October 2010 to 14 July 2025.

The remaining balance on the £200,000 bank loan taken out in December 2010 with Barclays is £ 58,805 at 31 July 2022. This loan is unsecured with a fixed interest rate of 4.35% per annum and is repayable by quarterly variable instalments from 10 March 2011 to 10 December 2025.

### 15 Provisions for liabilities

	Enhanced pensions £'000
	158
At 1 August 2021	(15)
Amounts utilised	(4)
Changes in period charged to Statement of Comprehensive Income	<u>          </u>
<b>At 31 July 2022</b>	<u><u>139</u></u>

The enhanced pension provision relates to the cost of staff who have already left the College's employ and commitments for reorganisation costs from which the College cannot reasonably withdraw at the balance sheet date. This provision has been recalculated in accordance with guidance issued by the funding body.

The principal assumptions for this calculation are:

	2022 £'000	2021 £'000
Price inflation	3.3%	2.6%
Discount rate	2.9%	1.6%

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)**
**16 Financial Instruments**

The College has the following financial instruments:

	2022 £000	2021 £000
Financial assets		
Financial assets measured at fair value through profit or loss	-	-
Debt instruments measured at amortised cost:	-	-
Trade debtors	20	44
Accrued income	-	-
	<hr/>	<hr/>
Total	20	44

The College has the following financial instruments:

	2022 £000	2021 £000
Financial liabilities		
Financial liabilities measured at fair value through profit or loss	-	-
Financial liabilities measured at amortised cost:	-	-
Trade creditors	123	107
Bank loans	134	312
Accruals	36	48
	<hr/>	<hr/>
Total	293	467

**17 Notes to cash flow statement**

	2022 £'000	2021 £'000
<b>(Deficit)/surplus after tax for the year</b>	(146)	(11)
Adjustment for:		
Depreciation (note 10)	440	358
Investment income (note 5)	-	-
Interest payable (note 8)	62	55
Increase (decrease) in provisions (note 15)	(19)	(9)
Pensions costs less contributions payable (note 20)	359	181
	<hr/>	<hr/>
Operating cash flow before movements in working capital	696	574
(increase)Decrease in debtors	56	(57)
Increase(Decrease) in creditors	2,361	357
	<hr/>	<hr/>
<b>Cash generated from operations</b>	3,113	874

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)**
**18 Capital commitments**

	2022 £'000	2021 £'000
Contracts for future capital expenditure not provided	-	396

**19 Commitments under operating leases**

The total future minimum lease payments under non-cancellable operating leases as follows:

	2022 £'000	2021 £'000
Payments due:		
Not later than one year	10	12
Later than one year and not later than five years	38	-
<b>Total lease payments due</b>	<u>48</u>	<u>12</u>

**20 Retirement benefits**

The College's employees belong to two principal post-employment benefit plans: the Teachers' Pensions Scheme England and Wales (TPS) for academic and related staff; and the East Riding Pension Fund (ERPF) for non-teaching staff which is managed by East Riding of Yorkshire Council. Both are multi-employer defined-benefit plans.

<b>Total pension cost for the year</b>	2022 £'000	2021 £'000
Teachers' Pension Scheme contributions paid	622	529
East Riding Pension Fund:		
Contributions paid - normal	279	257
FRS 102 (28) charge	<u>359</u>	<u>283</u>
Charge to the Statement of Comprehensive Income	638	540
Enhanced pension charge/(credits) to the Statement of Comprehensive Income	-	7
<b>Total pension cost for the year within staff costs</b>	<u>1,260</u>	<u>1,076</u>

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest formal actuarial valuation of the TPS was 31 March 2016 and the ERPF 31 March 2019.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)

### 20 Retirement benefits (continued)

#### Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions, along with those made by employers, are credited to the Exchequer. The TPS is a multi-employer pension plan and there is insufficient information to account for the scheme on as a defined benefit plan so it is accounted for as a defined contribution plan.

#### Valuation of the Teachers' Pension Scheme

Not less than every four years the Government Actuary ("GA"), using normal actuarial principles, conducts a formal actuarial review of the TPS. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation was carried out as at 31 March 2016 and in accordance with The Public Service Pensions (Valuation and Employer Cost Cap) Directions 2014 except it has been prepared following the Government's decision to pause the operation of the cost control mechanisms at the time when legal challenges were still pending.

#### Valuation of the Teachers' Pension Scheme

The valuation report was published in April 2019. The key results of the valuation and subsequent consultation are:

- Total scheme liabilities for service (pensions currently payable and the estimated cost of future benefits) of £218 billion
- Value of notional assets (estimated future contributions together with the proceeds from the notional investments held at the valuation date) of £196 billion
- Notional past service deficit of £22 billion
- Discount rate is 2.4% in excess of CPI.

The employer contributions rates were set at 23.68% of pensionable pay from September 2021 onwards (compared to 23.68% during 2020/21). DfE has agreed to pay a teacher pension employer contribution grant to cover the additional costs during the 2021-22 academic year.

The pension costs paid to TPS in the year amounted to £547,000 (2021: £529,000).

The next valuation result is due to be implemented from 1 April 2023.

#### East Riding Pension Fund

The ERPF is a funded defined benefit scheme, with the assets held in separate funds administered by the local authority. The total contribution made for year ended 31 July 2022 was £347,000 (2021: £322,000) of which employers' contributions totaled £279,000 (2020: £257,000) and employees' contributions totaled £68,000 (2021: £65,000). The agreed contribution rates for future years are 23.8 % for employers and range from 5.5 % to 12.52 % for employees.

Retirement and other pension benefits are paid by public funds provided by Parliament.

Per the actuary valuation at 31<sup>st</sup> July 2022, the plan is valued as a £1,404,000 asset. The asset has not been recognised by the college as it is not realisable, and they lack sufficient control to be able to derive benefit from the plan. The plan has therefore been valued at Nil, with neither an asset or liability recognised.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)

### 20 Retirement benefits (continued)

#### Principal Actuarial Assumptions

The following information is based upon a full actuarial valuation of the fund at 31 March 2019 updated to 31 July 2022 by a qualified independent actuary.

	At 31 July 2022	At 31 July 2021
Rate of increase in salaries	3.6%	3.7%
Future pension increases	2.7%	2.8%
Discount rate	3.5%	1.6%
Inflation assumption (CPI)	2.75%	2.6%
Commutation of pensions to lump sums	see note **	see note **

\*\* 30% for pre-April 2008 service and 65% for post-April 2008 service.

The average life expectancy for a pensioner retiring at 65 on the reporting date is:

	At 31 July 2022	At 31 July 2021
<i>Retiring today</i>		
Males	20.8 years	21 years
Females	23.5 years	23.7 years
<i>Retiring in 20 years</i>		
Males	22 years	22.2 years
Females	25.3 years	25.5 years

The College's share of the assets in the plan at the balance sheet date and the expected rates of return were:

	Fair value at 31 July 2022 £'000	Fair value at 31 July 2021 £'000
Equity instruments	6,519	5,744
Debt instruments	1,429	1,605
Property	893	929
Cash	89	169
Total fair Value Plan Assets	8,930	8,447
Actual Return in Plan Assets	683	541

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)**
**20 Retirement benefits (continued)**

The amount included in the balance sheet in respect of the defined benefit pension plan is as follows:

	2022 £'000	2021 £'000
Fair value of plan assets	8,930	8,447
Present value of plan liabilities	(7,522)	(11,041)
Present value of unfunded liabilities	(4)	(5)
Reduce asset to Nil	(1,404)	-
<b>Net pensions liability</b>	<b>-</b>	<b>(2,599)</b>

Amounts recognised in the Statement of Comprehensive Income in respect of the plan are as follows:

	2022 £'000	2021 £'000
Current service cost	(638)	(506)
Net interest on defined benefit pension liability	(45)	(35)
<b>Total</b>	<b>(683)</b>	<b>(541)</b>

**Amount recognised in Other Comprehensive Income:**

Re-measurement of net defined benefit pension liability	3,003	68
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<b>Amount recognised in Other Comprehensive Income</b>	<b>3,003</b>	<b>68</b>
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	2022 £'000	2021 £'000
<b>Changes in the present value of defined benefit obligations</b>		
<b>Defined benefit obligations at start of period</b>	<b>11,041</b>	<b>9,388</b>
Current service cost	638	506
Interest cost	181	134
Contributions by scheme participants	68	65
Actuarial loss/(gain)	(4,204)	1,129
Benefits paid	(202)	(181)
<b>Defined benefit obligations at end of period</b>	<b>7,522</b>	<b>11,041</b>



**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022 (CONTINUED)**
**20 Retirement benefits (continued)**

	2022 £'000	2021 £'000
<b>Changes in fair value of plan assets</b>		
Fair value of plan assets at start of period	8,448	7,009
Interest income	136	99
Return on plan assets (excluding net interest on the net defined benefit liability)	201	1,197
Employer contributions	279	257
Contributions by scheme participants	68	65
Benefits paid	(202)	(181)
<b>Fair value of plan assets at end of period</b>	<u>8,930</u>	<u>8,446</u>

The current valuation does not reflect the expected increase in benefits and therefore liability as a result of Guaranteed Minimum Pension ('GMP') equalisation between men and women which is required as a result of the removal of the Additional State Pension. Methodologies for a long-term solution are still being investigated by the Government as set out in the published (January 2018) outcome of the Government Consultation 'Indexation and Equalisation of GMP in Public Service Pensions Schemes' and therefore the expected impact cannot be reliably estimated and consequently no provision/liability has been recognised.

**21 Related party transactions**

There were no related party transactions (2021 - £nil).

**22 Amounts disbursed as agent**

	2022 £'000	2021 £'000
<b>Bursary funds and discretionary bursary awards</b>		
Funding body grants	351	310
Disbursed to Students	(218)	(260)
	<u>18</u>	<u>16</u>
<b>Administration Costs</b>		
	<u>94</u>	<u>34</u>
<b>Balance unspent at 31 July</b>		

Funding body grants are available solely for students. In the majority of instances, the College only acts only as a paying agent. In these circumstances, the grants and related disbursements are therefore excluded from the Statement of Comprehensive Income.

**INDEPENDENT REPORTING ACCOUNTANT'S REPORT ON REGULARITY TO THE CORPORATION OF WILBERFORCE SIXTH FORM COLLEGE AND THE SECRETARY OF STATE FOR EDUCATION ACTING THROUGH THE EDUCATION AND SKILLS FUNDING AGENCY**

In accordance with the terms of our engagement letter dated 16 May 2022 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the College Accounts Direction 2021 to 2022, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Wilberforce Sixth Form College during the period 1 August 2021 to 31 July 2022 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Wilberforce Sixth Form College and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we may state to Wilberforce Sixth Form College and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Wilberforce Sixth Form College and the ESFA, for our work, for this report, or for the conclusion we have formed.

**Respective responsibilities of Wilberforce Sixth Form College and the reporting accountant**

The Corporation of Wilberforce Sixth Form College is responsible, under the grant funding agreements and contracts with the ESFA and the requirements of the Further & Higher Education Act 1992, subsequent regulation and related regulations and guidance, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them. The Corporation of Wilberforce Sixth Form College is also responsible for preparing the Governing Body's Statement of Regularity, Propriety and Compliance.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Post-16 Audit Code of Practice 2021 to 2022. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year from 1 August 2021 to 31 July 2022 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

**Approach**

We conducted our engagement in accordance with the Post-16 Audit Code of Practice 2021 to 2022. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the College's income and expenditure.

The work undertaken to draw to our conclusion includes:

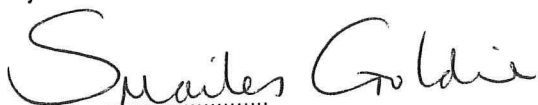
- Ensuring value for money is sought for all goods/services procured by the College, including those procured from related parties of the College;
- Ensuring that fixed asset additions are made in line with the terms of the funding received and that fixed asset disposals are properly authorised by the DfE;

**INDEPENDENT REPORTING ACCOUNTANT'S REPORT ON REGULARITY TO THE CORPORATION OF WILBERFORCE SIXTH FORM COLLEGE AND THE SECRETARY OF STATE FOR EDUCATION ACTING THROUGH THE EDUCATION AND SKILLS FUNDING AGENCY**

- Ensuring that expenditure incurred through the College bank account and debit card is appropriate for the purposes of the College and that there has been no personal expenditure from the College funds;
- Ensuring pension contributions are paid to the respective schemes in a timely manner;
- Ensuring returns required by regulatory or funding authorities are completed on a timely basis.

**Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year from 1 August 2021 to 31 July 2022 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Smailes Goldie,  
Chartered Accountants  
Statutory Auditor  
Regent's Court  
Princess Street  
Hull  
East Yorkshire  
HU2 8BA

7 December 2022