**2024**

**Project SEARCH - Application Form**

Please complete this application form for consideration to be part of the Project SEARCH course 2023/2024 and return it to [projectsearch@wilberforce.ac.uk](mailto:projectsearch@wilberforce.ac.uk) or post it to:

Wendy Macadam. Employer Engagement Manager

Wilberforce College

Saltshouse Road

Hull HU8 9HD

***Section A: The following information can be completed on behalf of the prospective intern.***

**Prospective Intern Information:**

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Date of Birth |  |
| Contact Telephone Number |  |
| Email Address |  |
| National Insurance Number |  |
| Current School / College |  |
| Previous School(s) / College(s) | **Primary**  **Secondary**  **College** |

**Parent/Guardian/Carer Information:**

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Contact Number |  |
| Email Address |  |

**Previous Achievements and Qualifications:**

(eg: Duke of Edinburgh Award, GCSEs, BTECs, City & Guilds, Functional Skills – please state which subject)

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**Application Questions: Please circle the appropriate answer**

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| --- | --- | --- | --- |
| **Q1.** Are you able to travel independently? | | Yes | No |
| If no, are you willing to undertake travel training before the course starts? | |  |  |
| Comments: | | | |
| **Q2.** This course is aiming to get you ready for full time paid employment. Do you want a full time job? | | Yes | No |
| Comments: | | | |
| **Q3.** This course starts in September 2024 and will finish at the end of June 2025. You will be required to be in the Education/Employer Setting from 9am until 4pm from Monday to Friday. Are you willing to commit to these hours? | | Yes | No |
| Comments: | | | |
| **Q4.** What do you think will be the thing that you find hardest about work?  (please tick the appropriate answers) | Time Keeping | |  |
| Working with others | |  |
| Verbal Communication | |  |
| Working Independently | |  |
| Following Instructions | |  |
| Completing tasks I do not enjoy | |  |
| Meeting new people / environments | |  |
| Keeping a positive attitude | |  |
| Other, please specify: | | |
| **Q5.** What do you think will enjoy the most about working? | | | |
|  | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Q6.** What previous work experience have you completed? | | | |
| Company Name | Job Title | Responsibilities | Dates |
|  |  |  |  |

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| **Q7.** What are your interests and hobbies? |
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***To be signed by the person who completed this section on behalf of the prospective intern (if applicable):***

|  |  |
| --- | --- |
| **Name:** |  |
| **Signed:** |  |
| **Date:** |  |
| **Relationship:** |  |

***Section B: The following Question should be answered and handwritten by the prospective intern.***

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| **A bit about you:** |
| In five years’ time what would your dream job be and why? |
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***Section C: Can be completed on behalf of the prospective intern. Please fill in the following reference information. One reference should be from a current or most recent educator and the second should be a character reference from someone other than a parent or guardian e.g. social worker, family friend, work experience colleague.***

|  |  |
| --- | --- |
| ***Reference 1:*** | |
| *Name* |  |
| *Address* |  |
| *Email Address* |  |
| *Contact Number* |  |
| *Job Title* |  |
| *Relationship to prospective intern* |  |

|  |  |
| --- | --- |
| ***Reference 2:*** | |
| *Name* |  |
| *Address* |  |
| *Email Address* |  |
| *Contact Number* |  |
| *Job Title* |  |
| *Relationship to prospective intern* |  |

***To be signed by the prospective intern:***

|  |  |
| --- | --- |
| **Name:** |  |
| **Signed:** |  |
| **Date:** |  |