

Quality & Standards Committee

Minutes of the meeting held on Wednesday 1 May 2024

Present: Alan Foster (virtual), Diana Hoskins (Committee Chair), Pat Mould, Andrea Page, Colin Peaks (Principal), Lois Thorley and Paul Waltham (virtual).

In attendance: Suzanna May (Deputy Principal), Vikki Reeve (Acting Governance Professional)

50. Apologies for absence (agenda item 1)

Resolved: No apologies were received.

51. Declarations of interest (agenda item 2)

Resolved: No declarations of interest were received.

52. Minutes of the previous meeting on the 7 February 2024 (agenda item 3)

Resolved: The minutes of the meeting held on 7 February 2024 were received and confirmed; the chair was authorised to sign.

53. Matters arising from the minutes/ action schedule (agenda item 4)

Minute 39:

Suzanna May (SRM) noted that the information has been updated to the Quality & Standards Team's channel. She outlined some of the key points:

- Last year's success rates were impacted negatively by the retention factor; pass rates were really high for those students that completed the course.
- Pass rates for A Level were really high, but this wasn't the case on Vocational courses.
- Level 3 Vocational and Certificates were tracking against national, but retention had a negative impact. However, 23% of those leavers were leavers of the course not the College.
- Retention at Level 3 Year 1 will impact results this year; however, we are starting to see healthier pattern. Ofsted could also see that actions plans are positively impacting on the current Year 1 cohort.
- GCSE Maths pass rates were high against national; however, the national figure is low. There is a lot of work to do with Maths this year.
- Last year saw a drop in performance in terms of data; however, numbers were very small at 9 which made data look worse. Ofsted had no concerns with High Needs.

SRM noted that the Ofsted inspection has delayed the collection of Assessment 3 data, but that will provide a better picture of current performance.

Resolved: All matters from the minutes / action schedule arising are complete.

54. Ofsted inspection (agenda item 5)

It was agreed that minute 54 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

55. Marketing and applications (agenda item 6)

It was agreed that minute 55 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

56. Review of curriculum offer and local needs statement (agenda item 7)

It was agreed that minute 56 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

57. Proposed annual cycle of business for 2024/25 (agenda item 8)

It was agreed that minute 57 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

58. Annual committee self-assessment 2023/24 (agenda item 9)

It was agreed that minute 58 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

59. Any other Business (agenda item 15)

Resolved: No other business was received.

60. Confidential Items (agenda item 16)

It was agreed that minutes 54, 55, 56, 57 and 58 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, College staff or students (excluding senior post holders).

61. Date of next meeting (agenda item 17)

Resolved: The next meeting is scheduled for the 2 October 2024.

Learner impact

The Committee scrutinised and provided appropriate challenge in the following areas, all of which helps to improve student performance and achievement:

- Ensuring measures are in place to ensure a safe and effective learning environment.
- Scrutinising the College's assessment and judgement of its performance, as well as priorities moving forward, to ensure that any areas for development are addressed.
- Ensuring effective support is in place for students.
- Undertaking governor scrutiny activities to ensure the College is meeting its legal duties in relation to the Single Central Register.

Quality & Standards Committee

Confidential Minutes of the meeting held on Wednesday 1 May 2024

It was agreed that the following minutes should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, College staff or students (excluding senior post holders).

CONFIDENTIAL