

Quality and Standards Committee

Minutes of the meeting held on 8th October 2025

Present: Diana Hoskins (Chair), Lois Thorley and Paul Waltham.

In attendance: Stewart Edwards (Assistant Principal), Rachel Hitchenor (Assistant Principal), Susanna May (Deputy Principal), Laura Skarratt (Governance Professional), Trevor Wray (Vice Chair of the Corporation)

1. Election of the Committee Chair 2025-26 (agenda item 1)

Resolved: Diana Hoskins was elected as Chair for the Committee.

2. Apologies for absence (agenda item 2)

Resolved: Apologies were received from Alan Foster, Andrea Page, Pat Mould (Chair of the Corporation), Colin Peaks (Principal).

3. Declarations of Interest (agenda item 3)

Resolved: No declarations of interest were received.

4. Minutes of the previous meeting held on 7th May 2025 (agenda item 4)

Resolved: The minutes of the meeting held on 7th May 2025 were received and confirmed, the Chair was authorised to sign.

5. Matters arising from the Minutes / Action Schedule (agenda item 5)

Resolved: All matters arising are complete.

6. Student Achievement Report 2024-25 (agenda item 6)

It was agreed that minute 6 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year (**SEE SECTION B**).

7. Student Attendance Report 2024-25 (agenda item 7)

It was agreed that minute 7 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year (**SEE SECTION B**).

8. Provisional Enrolments 2025-26 (agenda item 8)

It was agreed that minute 8 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year (**SEE SECTION B**).

9. Student Voice Framework 2025-26 (agenda item 9)

It was agreed that minute 9 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

10. Performance Management Framework 2025-26 (agenda item 10)

It was agreed that minute 10 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

11. Quality Assurance Framework 2025-26 (agenda item 9)

It was agreed that minute 11 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

12. Teaching, Learning and Assessment Plan 2025-26 (agenda item 10)

It was agreed that minute 12 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

13. Governor Scrutiny 2024-25 update and 2025-26 Plan (agenda item 13)

It was agreed that minute 13 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

14. Any Other Business (agenda item 15)

Resolved: No other business was received.

15. Confidential items (agenda item 16)

Resolved: It was agreed that minutes 6 - 13 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, college staff or students (excluding senior post holders).

16. Date of next meeting (agenda item 17)

Resolved: The date of the next meeting is 6th November 2025

Action schedule:

Min. no.	Title	Action by	Action

Learner impact

The Committee scrutinised and provided appropriate challenge in the following areas, all of which helps to improve student performance and achievement:

- Ensuring measures are in place to ensure a safe and effective learning environment.
- Scrutinising the College's assessment and judgement of its performance, as well as priorities moving forward, to ensure that any areas for development are addressed.
- Ensuring effective support is in place for students.
- Undertaking governor scrutiny activities to ensure the College is meeting its legal duties in relation to the Single Central Register.

Quality and Standards Committee

Confidential Minutes of the meeting held on 8th October 2025

It was agreed that the following minutes should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, college staff or students (excluding senior post holders).

CONFIDENTIAL