

Corporation Meeting

Minutes of the meeting held on 25th March 2026

Present: Alexis Bottomley (student governor), Jo Brownlee (staff governor), Alan Foster (virtual), Diana Hoskins, Pat Mould (Chair of the Corporation), Andrea Page, Cllr Denise Thompson, Kayla Payne, Dr. Hadiza Sa'id (virtual), Lois Thorley (staff governor) (virtual), Paul Waltham and Trevor Wray (Vice Chair of the Corporation)

In attendance: Ella Bisland (student), Rachel Hitchenor (Assistant Principal), Stewart Edwards (Assistant Principal), Suzanna May (Deputy Principal), Laura Revill (Director of Resources), Laura Skarratt (Governance Professional)

36. Corporation Training (agenda item 1)

Resolved: The Corporation members completed training on Artificial Intelligence led by the Assistant Principal (RSH).

37. Apologies for absence (agenda item 2)

Resolved: Apologies for absence were received by Colin Peaks (Principal) who is attending a student trip, governors Geetha Karunanayake and Sara Atkinson and student governor Jake Palmer.

38. Declarations of interest (agenda item 3)

The agenda is split into part a and part b (restricted), with SLT, staff attendees, Staff and Student governors to leave the meeting at the close of part a business.

Resolved: No declarations of interest were made.

39. Student Union report (agenda item 4)

The Chair welcomed the students to the meeting and expressed that the Corporation is pleased to have them at the meeting. The Corporation received an update from the Student Union President and Vice President, who highlighted the breadth of activities undertaken by students to raise money for lots of different charities. The Corporation heard about 'Blue Monday' and successful activities undertaken by the SU to support all students on 'Blue Monday' in January. Activities included a Positivity Tree, free wellbeing activities and free hot chocolates for students. The Corporation heard it was a very successful event.

The SU plan to hold a culture day again this year, and it's hoped the activity will be well received again and that lots of students will be involved in and benefit from this event. The SU continue to work with MIND to support students who need extra help and support, and this continues to be really important for the students.

In terms of the Student Voice activity, students have made clear that they want more quiet places on site to sit and socialise. The SU will investigate this after Easter, perhaps looking

for an outdoor space to develop. It will be expensive, but worthwhile this is a really important issue for students. The Chair thanked the students for their insight and update on the Student Voice and said that the Corporation will follow up on this with the students to hear how this project develops and support the students where it can.

The Assistant Principal (SDE) said that the SU wanted to showcase what they've been able to achieve over the autumn and spring terms, and that they have supported a huge range of charities, he commended them for their efforts. Regarding the student voice outcome, he spoke about the desire from students to have access to smaller spaces to sit / socialise and the desire from students to have access to spaces that are not as noisy. He reiterated that the SU's work with MIND is so important for young people and outlined the importance of supporting young people, especially across key transitions (such as from school to college).

The Chair gave thanks to the students and the Assistant Principal for the update. She said that she was very impressed with the number of activities and fundraising events, expressing the value not just for those organisations and charities supported, but also for the students, who are developing essential skills through the organisation of these events and activities.

Resolved: The Student Union Report was received.

It was agreed that minute 39 and the associated report should have sensitive data redacted in accordance with Clause 17 (2) of the Instrument of Government **(SEE SECTION B)**.

40. Minutes of the previous meeting held on 21 January 2026 (agenda item 5)

Resolved: The minutes of the meetings held on 21st January 2026 were received and confirmed, the Chair was authorised to sign.

41. Matters arising from the previous meeting / action schedule (agenda item 6)

Resolved: All matters arising from the previous meetings and action schedules are complete.

[Governor Hadiza Sa'id joined the meeting virtually at 16:43]

42. Principal's Report and Chair's Update (agenda item 7)

It was agreed that minute 42 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

43. Safeguarding Termly Report (agenda item 8)

It was agreed that minute 43 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

44. Accountability Statement (agenda 9)

The Deputy Principal advised of the timeline for the HEY LSIP 2.0 to be signed off and published, which is not due until mid-May. The College will need to have the Accountability Statement drafted and ready to be approve and submitted after this date. As discussed at the committees this term (Quality and Standards and Finance & General Purposes), the

College has unconfirmed information about the four themes for the new LSIP and the Deputy Principal will ensure that the Accountability Statement is drawn up and aligned. The College continues to be well placed for these priorities. The accountability statement continues to be part of the funding agreement.

The Corporation will need to approve the Accountability Statement in May /June to ensure submission by the deadline. It was agreed that a draft could be received by F&GP in the summer term and approval by the Corporation made by written resolution.

Resolved: The Corporation received the update on the HEY LSIP and accountability statement.

The Corporation to receive the Accountability Statement in June for approval via written resolution.

45. External review of Governance (agenda item 10)

The Chair advised of the recent scoping call meeting and forthcoming external review across the summer term. She reminded governors that the external review is a requirement for the Corporation, and it is important for governors to engage and feed into the process so that it is constructive. The Vice Chair echoed these comments and said that the reviewer is a very experienced governor (sixth form) and National Leader of Governance.

The Governance Professional advised that information about the review and plan has been shared with all governors (email and associated report) and advised that the governors' survey is now open. She encouraged all governors to complete the survey before the deadline (2nd April). She advised that the interviewer is keen to meet with a range of governors as part of the review including all committee chairs, link governors, new governors etc and at the moment, interviews are tentatively set for early May and if this would pose an issue for anyone to get in touch and notify her ASAP.

Governor Paul Waltham said that he hadn't received the link to the survey, and it was agreed for the Governance Professional to reshare the link with all governors.

Resolved: The External Review of Governance update was received.

Governance Professional to re-send the survey link to all governors.

46. Quality and Standards Committee (agenda item 11)

It was agreed that minute 46 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

47. Search and Governance Committee (agenda item 12)

It was agreed that minute 47 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

48. Audit Committee (agenda item 13)

It was agreed that minute 48 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

49. Finance and General Purposes Committee (agenda item 14)

It was agreed that minute 49 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government for a period of one year **(SEE SECTION B)**.

50. Any other business (agenda item 15)

Cllr Denise Thompson said that Weston Gales Park has been renovated and refurbished. Unfortunately, residents are complaining that the park has received groups of visits from students. The LA don't want to ban students entirely but would appreciate support from the College to prevent misuse of the park. The Deputy Principal advised that the College has communicated to students that the park is not for them and they have been moved on by staff, but it is difficult for the College to prevent them from using the park without a clear ban. She said that the College is trying to work with students to ensure that there are appropriate places to socialise onsite. Denise Thompson said that LA will work with the College to address the issue, and that if the College can design the sign (and agree the wording) the LA will install this.

Resolved: Any other business was received.

51. Confidential items (agenda item 16)

Resolved: It was agreed that minutes 42-43, 46-49 should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, College staff (excluding senior post holders) or students.

It was agreed that minute 39 and the associated report should have sensitive data redacted in accordance with Clause 17 (2) of the Instrument of Government **(SEE SECTION B)**.

52. Date of next meeting (agenda item 17)

Resolved: The next meeting of the Corporation is 1 July 2026

[18:09 – SLT, Staff Governors and Attendees left the meeting, the meeting was still quorate]

Action schedule

Minute no	Title	Action by	Action
42	Principal's Report... A) Strategic Plan	CAP	Strategic Plan to be updated (as per minute) and returned for Corporation approval 1 July 2026
45	External Review of Governance Update	LJS	Re-send governor survey link
47	Search and Governance Committee	LJS	Send governor appointment information to Joshua Wick

Confidential
Minutes of the Corporation meeting
Agenda Part A

Minutes of the meeting held on 25th March 2026

It was agreed that the following minutes should be classified as confidential in accordance with Clause 17 (2) of the Instrument of Government and associated reports are therefore not available for circulation to the public, College staff or students (excluding senior post holders).

CONFIDENTIAL

Confidential Minutes of the Corporation meeting
Confidential Agenda Part B
Minutes of the meeting held on 25th March 2026

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